



Public Notice and Summons to a Meeting of the Projects Committee on:

Tuesday 4th May 2021, 7.30 pm

This will be a 'virtual' meeting using Video Conferencing
(In accordance with the *Coronavirus Act 2020)

Attendance by Press and public is welcome. Those wishing to attend via audio only are asked to contact the Town Clerk (office@stonystratford.gov.uk or 01908-566726) who will provide details of how to access the meeting remotely. Alternatively, if you have access to a laptop with camera, please [Click here to join the meeting.](#)

All Members of **Stony Stratford Town Council Projects Committee** are summoned to remotely attend a Meeting of Projects Committee, at **7:30 pm on Tuesday 4th May.**

Signed.....Date: 26th April 2021
Lynne Compton, Clerk to the Council

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda (SSTC Standing Orders 3e).

Remote Meeting guidance: please ensure that you make yourself known when entering the meeting and then put your audio to mute. In the event that broadband causes a poor connection, the meeting will close briefly, a single attempt made to re-connect. If this fails, the meeting will be re-scheduled.

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

Agenda

Agendas and reports for the majority of the Council's public meetings can be accessed via the Internet at: <http://www.stonystratford.gov.uk/town-council-meetings>

Recording of Meetings

The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting.

Guidance from the Department for Communities and local government can be viewed at the following link: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf

There follows a list of the business to be transacted (Agenda)

[Type here]



Stony Stratford Town Council

Projects Committee Agenda Tuesday 4th May 2021, 7.30 pm 'virtual' meeting using Video Conferencing

1. QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC (15 mins)
2. DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA;
In accordance with the Localism Act 2011 S29 (1) Committee to receive and note
3. REQUESTS FOR DISPENSATION in accordance with the Localism Act 2011 s33.
Committee to consider and make resolution.
4. APOLOGIES FOR ABSENCE to consider and make resolution.
5. MINUTES OF THE VIRTUAL MEETING HELD ON 13th April 2021
Committee to consider and make resolution to approve attached
 - 5.1 OFFICER UPDATE REPORT To be tabled
Committee to note the report.
6. GENERAL SERVICES attached
Committee to note the report.
7. PROJECTS UPDATE attached
Committee to note the updated items. In particular:
 - 7.1 BENNET CLOSE PLAYPARK: FREE-STANDING DOG FOULING SIGN
Consideration of continued need for a free-standing sign in light of attachment of MKC stick-on signs to lampposts at three entrances. Project Reg No 072/DTC/0321.
8. ALLOWING THE KEEPING OF BEES AT LONDON ROAD ALLOTMENT SITE to be tabled
Committee to consider the application by the London Road Allotment holders (SSALGA) and make recommendations on changing the current LRAS lease agreement to allow for the keeping of bees at the site by one or more registered bee-keepers.
9. INSTALLATION OF WIDER ENTRANCE AT CALVERTON HOUSE TO ACCESS MAINTAINED GRASS:
POSSIBLE TOWN COUNCIL CONTRIBUTION TO COSTS attached
Committee to consider the report and make recommendations on contributing to the cost of the completed installation.
10. SKIP HIRE BY WOLVERTON ROAD ALLOTMENT ASSOCIATION: POSSIBLE TOWN COUNCIL
CONTRIBUTION TO COSTS attached
Committee to consider the report and make recommendations on contributing to the cost of skip hire.
11. THAMES VALLEY POLICE NIGHTTIME SAFE HUB TRIAL attached
Committee to note the report and consider allowing the use of night-time facilities such as toilets.

DATE OF NEXT MEETING: 1st June 2021
DATE: 26th April 2021

Lynne Compton, Clerk to the Council



MINUTES OF THE PROJECTS COMMITTEE Held remotely via teleconferencing facilities on Tuesday 6th April 2021, 19.30

Present: Cllrs Bianca Bendig-Ceesay, Cliff Brett, June Payne, Keith Tilley (Chair), Pete Thornburgh and Tom Welch (6 Committee members).

Absent: Cllrs Paul Bartlett

In attendance: Karen Hiser (Deputy Town Clerk).

Due to technical difficulties the meeting started at 19.47. The Chair, Cllr Keith Tilley welcomed everyone to the meeting and then conducted a one-minute silence to mark the recent death of HRH The Duke of Edinburgh. The Committee noted the kind donation of a gift voucher from L'Atelier by French Affaire to the value of £25, which will be given to the recipient of the 2020 Annual Community Award.

J48/21 PUBLIC FORUM.

There were no members of the press or public present.

J49/21 DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA.

There were none.

J50/21 REQUESTS FOR DISPENSATION.

in accordance with the Localism Act 2011 S33. There were none.

J51/21 APOLOGIES FOR ABSENCE.

There were none.

J52/21 5. MINUTES OF THE MEETING HELD ON TUESDAY 2nd MARCH 2021.

Committee RESOLVED to approve as an accurate record of the meeting. The minutes were subsequently submitted to the Chair for signing.

J53/21 5.1 OFFICER UPDATE REPORT.

Committee NOTED the report.

J54/21 6. GENERAL SERVICES REPORT.

Committee NOTED the report, and the following actions were AGREED:

J55/21 EXPLORE THE POSSIBILITY OF SUMMER PLAY SESSIONS PROVIDED BY MK YOUTH NETWORK

Committee AGREED that the feasibility and cost of summer play sessions provided by MK Youth Network should be explored, and further AGREED that any booking should be dependent on the provision by MKYN of a Covid-19 risk assessment. The Committee NOTED that any MKYN sessions will take place at York House.

Action: DTC to continue discussions with MK Youth Network.

J56/21 PUBLIC TOILETS: MAINTENANCE AND OPENING TIMES

The Committee AGREED that opening times should be put on the outside of the toilets and should also be added to the Town Council website, as per March Minute No J39/21. The Committee NOTED the ongoing process of obtaining costs from the toilet maintenance contractor to etch male/female symbols into the glass of each door.

Action: DTC to contact contractor and inform IO of opening times for website.

- J57/21 7. PROJECTS REGISTER UPDATE:
Committee NOTED the report, and the following actions were AGREED:
- J58/21 NEW MKC NO DOG FOULING AND PUBLIC PROTECTION ORDER A5 STICK-ON SIGNS FOR DISSEMINATION AROUND THE PARISH.
Committee NOTED the request by MKC for Town Cllrs to attach the following signs throughout their wards: 1. Public Protection Order signs to be placed over existing worn-out signs. 2. No Dog Fouling signs to be attached where considered necessary. The Councillors AGREED to collect the signs from the Town Council offices and disseminate around their wards.
Action: Cllrs to collect signs from the Town Council offices and disseminate around their ward.
- J59/21 FREE STANDING 'TAKE YOUR DOG LITTER HOME' SIGNS FROM MILTON KEYNES COUNCIL FOR POSSIBLE INSTALLATION AT BENNET CLOSE PLAY PARK AND SPIDER PARK, FULLERS SLADE.
Committee NOTED the approval given by March Full Council meeting for the installation of two free-standing signs; one at Spider Park and one Bennet Close play park, which can be provided by MKC at a cost of c£100 each. Committee AGREED to request that MKC provide a photograph of the sign design to be presented to May Projects Committee meeting. Committee also NOTED the following comments by Cllr JP: if the proposed free-standing sign at Bennet Close playpark cannot reasonably be supplemented by an MKC stick-on sign, as item J58/21, then two signs may be required.
Action: DTC to obtain an image of the MKC free -standing dog litter sign c£100.
- J60/21 EGMONT AVENUE VERGE REPLACEMENT
Committee NOTED it was informed in October 2020 of MKC's decision to defer the planned works until after the 2020-21 financial year, as per Projects Register item No 062/DTC/1020, and AGREED that MKC Highways Department should be approached to provide updated information about the planned commencement of the works.
Action: DTC to approach Milton Keynes Highways Department.
- J61/21 AGENDA ITEM 8: ALLOWING THE KEEPING OF BEES AT LONDON ROAD ALLOTMENT SITE
Committee AGREE in principle to change lease conditions for London Road Allotments to allow for the keeping of livestock, which would incorporate both bees and chickens, on condition that: 1. evidence of adherence to National Allotment Society and Town Council guidelines is submitted to the Town Council; 2. regular inspections are established by the Town Council. Committee NOTED that Cllr KT has agreed to undertake inspections as LRA is within his ward.
ACTION: Cllr KT to liaise with LRA Committee and report back to May Projects meeting.
- J62/21 AGENDA ITEM 9: IMPROVEMENTS TO THE SURFACE ON THE CORNER OF FRANKSTON AVENUE
Committee AGREED to request costs and a feasibility assessment from MKC Highways Dept. Committee further AGREED that the following preferred options should be emphasised to MKC Highways: 1. Grasscrete hardstanding; 2. Widening the road to allow for lorries and other vehicles to navigate the corner without driving over the grass verge.
ACTION: DTC to submit standardised application form to MKC Highways.

J63/21 AGENDA ITEM 10: STEPS AND TOOLS TO MINIMISE THE ISSUE OF LITTERING IN STONY STRATFORD

Committee NOTED the options agreed by March meeting of Full Council, Minute No 21/042, in particular: 1. The supplier of litter pickers for long-term lending to be agreed by April Projects Committee; 2. Remaining presented minimisation suggestions to be considered by April Projects Committee. Committee AGREED to: 1. the purchase of 20 litter pickers from Odell's Hardware store at a cost of £119. Committee NOTED this was not the cheapest option, but is in line with the Council's commitment to purchase services and products locally where possible to support the local economy, as per March Full Council Minute No 21/0422.3. The purchase of 20 bin stickers from current bin contractor at a cost of £89: 10x 'take your litter home' and, 10x 'This bin belongs to Stony Stratford Town Council'. Committee NOTED the supplier supplied the previous 'This bin belongs to SSTC' bin stickers and can offer a reduced minimum order when ordered with the 'take your litter home' stickers. 3. Explore the feasibility and costs of two canvas banners to be placed on railings at Wolverton Road and Millfield playparks.

Action: TC to be approached to authorise stickers purchase under delegated powers. DTC to order litter pickers and stickers. DTC to approach relevant bodies to explore costs and permissions for banners.

Meeting Closed: 20.57

Chairman signature.....Dated.....

Dates of future meetings: Tuesday 4th May 2021

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Stony Stratford Town Council

General Services Report

Projects Committee 4th May 2021

Agenda Item: 6

- | | |
|--|------------------------------------|
| 1. Allotments: Income & services updates | 7. Litter picking equipment/events |
| 2. Farmers Markets | 8. Dog and litter bins |
| 3. Landscape maintenance | 9. Defibrillators |
| 4. Play areas | 10. Best Kept Village scheme |
| 5. Play Sessions | 11. Public Toilets |
| 6. Recycle & Reward Schemes | 12. Foam stream machine |

Report is four pages long.

1. Allotments: Income & services updates

Occupation levels:

Movements for the last six months:

Month and site	Plot newly rented	Plots newly vacated	Total rented plots	Total Empty plots	Waiting list	Net Income (+)/expenditure (-)	Reason
Nov: WR	1	0	x	2	8		
Nov: BC	0	0	x	0	n/a		
Nov Total	1	0	137	2	8		Incl 3xUWT plots
Dec WR	0	0	x	2	8		
Dec: BC	0	0	x	0	n/a		
Dec: Total	0	0	137	2	8		Incl 3xUWT plots
Jan: WR	0	0	x	2	10		
Jan: BC	0	0	x	0	n/a		
Jan: Total	0	0	137	2	17		Incl 3xUWT plots
Feb: WR	0	0	x	2	11		
Feb: BC	0	0	x	0	n/a		
Feb: Total	0	0	137	2	19		Incl 3xUWT plots
Mar: WR	1	1	x	2	x		
Mar: BC	0	0	x	0	x		
Mar: Total	0	1	137	2	20	+£64.50/-£10	Incl 3xUWT plots
Apr: WR	1	0	89	1	WR only :11	+£57.50	
Apr: BC	0	0	45	0	BC only: 1		
Apr: Total	1	0	134	1	21	+£57.50	

Tenant issues:

- Several plot holders requested that an amateur photographer be allowed on site to photograph them on their plots. DTC provided individual permissions on receipt of plot holder written confirmation of adherence to Covid-19 guidelines and SSTC Allotment T&Cs guidelines regarding guests on site.
- A tenant has constructed a pond that does not adhere to T&Cs (no netting, steep sides). Letter issued.
- Wolverton Road Allotment Association (WRAA) are looking to hire a skip (see Agenda item 10).

Unpaid Work Team:

Thames Valley Community Rehabilitation Company (CRC) are re-establishing some site visits. It is unclear yet whether this includes Stony Stratford at this time. NOTE: attendants will have to travel using their own transport/ by public transport as Covid-19 social distancing rules preclude communal mini-bus travel.

Allotment maintenance:

- a. Recently fixed fence trampled by intruders: Contractor 2, who inserted original fence fix has erected heras fencing as a temporary measure (example image below). DTC requested quote to provide improved spot fixing, but note point c below.
- b. Hole in fence by ball court: Contractor 1, who fixed two previous spot holes has provided a quote, but note point c below.
- c. DTC has invited four specialist fencing contractors to visit both allotment sites and provide quotes for metal mesh fencing around both sites. Update on Project Register.



Stock image of heras fencing.

2. Farmers Market

Trading for last six months:

Month	No stalls	Total income
November	14	135
December	14	175
January	12	110
February	14	130
March	14	130
April	To be held on 30th	To be held on 30th

April market is fully booked. This is the first month that non-essential stalls have been allowed to trade since Covid-19 restrictions. Marketing/promotion will reflect that.

3. Landscape maintenance

Issues reported for last six months:

Month	Bushes/hedges trimming: issues reported	Grass cutting: issues reported	Low hanging branches: issues reported	Ivy growth on trees: issues reported	Other: issues reported	Ongoing issues	Ongoing issues, detail
November	2	1	1	0	0	x	n/a
December	1	0	1	0	0	x	n/a
January	3	0	2	0	0	x	n/a
February	1	0	0	0	0	1	Hedge cutting
March	0		5	1	2	All	
April	3	2	2 (both MKC)	1	3*		

*Includes issues reported by landscape contractor themselves:

- Bank too steep on Mallets Close for sit-down mower. Will return and trim or cut when next in area.
- Access to grass behind Calverton House. See Agenda item 9.

Landscape maintenance monitoring:

- Positive feedback/comments from parishioners on Fullers Slade and Stony Stratford for quality of grass cutting.
- DTC observed grass cutting = good. Noted longer grass left up against buildings. Was advised by operator that on subsequent visits the trimmer will be attached to the sit-down mower so both operations can be completed in one visit.
- Contractor Office Manager is reporting any MKC issues, eg fly-tipping or broken manhole covers directly to MKC by using the 'Report it' button on the MKC website, and 'cc-ing' SSTC Landscape email address so that SSTC are aware.

4. Play areas

Issues reported:

None

5. Play Sessions

Feedback for MKPA Easter play sessions:

- Both sessions were full: Stony Stratford: 78 children. Fullers Slade: 76 children.
- Parents advised MKPA operatives that the booking system, introduced to adhere to Covid-19 risk assessment/safety guidelines, is preferred as it prevents queuing at popular items such as the bouncy castle. MKPA are considering keeping the system after the Covid-19 rules are relaxed.

7. Litter picking equipment/events

- Returned by Ward Cllrs.
- Regular monthly picks by Stony Stratford Community Church are recommencing in May.

8. Dog and litter bins

- Tudor Gardens new dog bin needs relocating from MKC Highways to Parks Trust land. DTC to make contractor aware.
- Horsefair Green new dog bin: pole has been installed, ready for bin.

9. Defibrillators

Defibrillator location	Stony Stratford library	Millfield petrol station
Frequency of checks	Ad hoc, at least monthly	Weekly if possible. Report submitted by DTC
Date last checked	November	April
Battery status	Working	Working
Pads status	In date	In date
Guardian 1	EPO	DTC
Guardian 2	DTC	*See note below

*At least two required (from SCAS Guardian Responsibilities). Once non-essential shops are reopened DTC will once again discuss weekly monitoring of defibrillator with shop holders who returned a positive response.

10. Best Kept Village Scheme

Reminder: cancelled for 2021.

11. Public Toilets

Reminder of requests to contractor to: a) Fix peeling signs, b) provide costs for glass etching, c) provide monthly attendance reports per unit: 18th February, 8th March, 31st March.

No replies received to recent requests. DTC has asked TC to escalate requests and include Projects Committee request to attach opening hours to facility.

NOTE: Contract states that DTC will have access to the MOXI live feedback system where opening hours can be reviewed and changed. No access provided at present.

12. Foam stream machine

No updates to report.

Committee is ASKED to NOTE the report

Karen Hiser,

Deputy Town Clerk to the Council,

25th April 2021

009/TC/0916	Play equipment review -ONGOING 2019-2020 will be led by Town Clerk	To undertake a review of current play equipment with MKC to assess what can be kept/taken away/moved	TC/ MKC	No	DTC to undertake review of legacy equipment throughout the SSTC estates to establish if any can be reutilised, what can be taken away, what can be replaced and review updated play equipment options. as per agenda item 8.3 from the June Committee meeting, it was agreed that DTC should review the following play areas and communal spaces ahead of Parish Partnership Fund to establish what equipment may need to be replaced, repaired or improved. Galley Hill play equipment, Bennetts Close play area, Calverton End Play area, the rear of Magdalen close for a community garden, the eligibility/support for adult fitness/outdoor gym equipment.
038/DTC/1018	Liaison Group for Western Expansion PENDING	x	Cllr PB?	No	Paul to give more details
041/DTC/0119	Review of concessionary rates on allotment rents	x		No	Request projects, in Principle review the level of concessionary rates for allotment rents.
042/TC/1218	Mortimer Park Car park resurface	x		No	TC liaising with GRS for free delivery of gravel to resurface Mill Lane car park. Early Spring 2019. 05/04/19: GRS Solutions at Passenham Quarry requested to know type of gravel needed. 05/04/19 PCO passed query to The Chair. 03.12.19 Projects recommend to wait until the bunding has been heightened. Euan Darling @ MKC this will likely be early 2020. Keith Tilley to advise GRS. 02.03.21 We have not had free gravel yet and Covid-19 has delayed the plans. GRS need to liaise with MKC re closing the car park. Cllr KT to examine site and report back to Projects Committee.
056/DTC/0920	Hayes Sculptures and Natural area: Encourage the establishment of a working group.	To keep area maintained and sculptures in good order and to encourage community involvement	DTC	No	Sept 2020: DTC to write and deliver letters to Hayes residents. SSTC Caretaker willing and waiting to assist residents with maintenance work. Oct 2020; Delivery of letters pending. Nov 2020. Letters delivered. Two responses. Further activity temporarily paused in light of CV19 restrictions.
054/DTC/0120	2020 Community Infrastructure Fund application for Magdalen Close for improvements	Improve untidy and unkempt area to rear of Magdalen Close for the residents. Encourage resident use. Increase resident sense of safety (anti-social behaviour).	DTC	Yes	Details of 2019 CIF application found at 037/DTC/1018. 28/01/20 CIF submitted to MKC for £4,750 (match funded by SSTC). Budget & contractor details: see attached report. 29/01/20 CIF 2020 application applied for: see 054/DTC/0120 and attached report. 06.03.20 MKC requested essential tree works form part of CIF application. This would increase the total cost from £9k to £12k (SSTC contribution £4,500 to £6k). Full Council agreed on 17.03.20. 25.06.20 Application successful. See Agenda item 8 27.08.20 Works will start at the end of October/beginning of November. 25.09.20 TC to contact MKC tree office Robert Widd re timing & details of agreed tree works (DTC attempted to contact on several occasions previously). 23.10.20 Works observed to be ongoing. 07.01.21 Green works should be completed by w/e 10.01.20. After site review from DTC, contractors will undertake the final stage: replacing and leveling pavement slabs along the footpaths. 15.01.21 DTC visited site; Requested contractor clear away remaining old rubbish. 31.03.21 DTC site visit: groundworks completed. 21.04.21 Update on treeworks from MKC Arboricultural Officer: Due to excess work and now nesting season, tree works unlikely to start until after Sept 2020. (Reminder: due to treework costs advised by MKC, CIF funding appl (successful) was increased from £4.500 to £6,00 (total projected costs from £9.500 to £1200). ie. Extra SSTC costs for treeworks = £1250 (£2500 with MKC contribution).
062/DTC/1020	Corner of Claremont & Egmont Avenues	Install hard standing on the corner, to avoid cars making ruts in the grass.	TC	No	25.06.20 The costs of the project to the Town Council is £2,350 (total project costs are £4,500). 25.06.20 Application for CIF match funded, approved. 14.10.20 TC: Unfortunately, we have been informed that MKC (the Highways Authority responsible) are unlikely to be completed this financial year. 25.04.21 At Ward Cllr JP's request: DTC requested schedule update on works commencement from MKC Highways.

063/DTC/1120	Play sessions 2021/22	To provide free play sessions to children of the parish during school holidays		No	17.11.20 Full Council agreed budget: £6427 (same as 2020-21). February; Committee agreed to making MKPA provisional bookings up to 2022. Noted all play sessions should remain within the 2021-22 play session budget of £6427. Easter half term: two MKPA sessions (Wolverton Rec and Spider Park) taken place. Cost: £372 x 2 = £744. Budget = £5683 remaining. 22.04.21 Summer half term: two MKPA sessions booked (WR, SPK). Cost £372 x 2 = £744. Budget = £4939 remaining. MKPA have confirmed indoor play sessions will rise from £220 (at in 2019) to £250.
064/DTC/1220 / 070/DTC/0221	Costings for allotment fencing	Ascertain costs of improving allotment fencing to improve security on sites	DTC	No	Dec Projects: Projects Committee agreed to getting costings. DATE: dec? jan? Paused due to lockdown. 04.12.20 Requested fence contractor details from SMSG school: their fence has recently been installed (early 2019). Received details.
067/DTC/0121	Installation of dog bin at Tudor Gardens Green space	To reduce the amount of dog waste on Tudor Gardens green space an in anticipation of greater use by walkers once Fairfield-Stony redway is complete.	DTC	No	Jan 2021: Parishioner and Fairfields Parish Clerk raised issue of increasing dog mess and use of the space by walkers and pedestrians moving between Tudor Gardens and Fairfields. 12.01.21 Projects Cttee recommended installation in principle. aware Parks Trust permission pending specific location submission by DTC. Agreed specific location suggestion(s) be presented to February Committee meeting. 15.01.21 Parishioner & Fairfields PC provided advice re location of impending new redway, most footfall. 19.01.21 Full Council approval given in principle. 27.01.21 The Parks Trust have declined to approve installation until redway is finished and location can be seen. See Feb 2021 Update Report. 26.02.21 MKC Infrastructure Dev Dept. advise redway installation could take a year to complete. 22.02.21 In response to MKC advice, Parks Trust have given permission and submitted a suggested site for installation of bin. See March Agenda item. 04.03.21 Contractor instructed to install. 10.03.21 In progress 25.04.21 Installed on Hlgways land, not Parks Trust land. DTC to ask contractor to relocate to agreed position.
069/DTC/0221	Installation of dog bin on Horsefair Green, Memorial Gardens end.	To reduce concentration of dog waste and dog waste issues around the current dog bin at the High St end.	DTC	No	Feb Proejcts Committee recommended, submission for Full Council approval (March). Total cost: purchase and installation of 40 litre bin: £187. Twice weekly emptying at £3.50 per week x 52: £182. 17.02.21 DTC submitted request for approval of location to MKC. 26.02.21 MKC approval received. 16.03.21 Full Council approval received. 25.03.21 Contractor instructed to install.
072/DTC/0321	Sign for Bennet Cl playpark	To address the amount of dog mess left around the play area	DTC	No	02.03.21 Recommended option to reduce dog mess around playpark. 16.03.21 Full Council approved signage in principle. 18.03.21. P Fletcher, Community Engagement Mngr at MKC to investigate designs and costs and report back to DTC. 24.03.21 Dog mess stick-on signs provided by MKC for dissemination around the parish (Details in 074/DTC/0421). 22.04.21 Ward Cllr JP stated stickers can be used at three of the four entrances to the park. Does the Committee still want to explore a free-standing sign for the 4th entrance?
073/DTC/0321	Sign for Spider Park playpark	To address the amount of dog mess left around the play area	DTC	No	02.03.21 Agreed option to recommend to Full Council. 16.03.21 Full Council approved signage in principle. 18.03.21. P Fletcher, Community Engagement Mngr at MKC to investigate designs and costs and report back to DTC. 24.03.21 Dog mess stick-on signs provided by MKC for dissemination around the parish (Details in 074/DTC/0421). Can be used at Spider park? 13.04.21 DTC to obtain image of sign. Ward Cllr B B-C to indicate location on Spider Park is preferred.
074/DTC/0421	MKC A5 stick-on signs: take dog litter home	Provided by MKC for SSTC to attach where dog mess is an issue.	TC	No	24.03.21 Provided by MKC who request they are stuck around relevant places in the parish. TC recommended that Councillors each attend to their own wards. DTC to alert Councillors. 24.04.21 All Cllrs taken for their wards?
075/DTC/0421	MKC A5 stick-on signs: Public Space Protection Order: prohibited alcohol consumption	Provided by MKC for SSTC to attach over existing old and faded PSPO signs	TC	No	25.03.21 Provided by MKC who request they are stuck on top of existing faded signs in the parish. TC recommended that Councillors each attend to their own wards. DTC to alert Councillors. 24.04.21 All Cllrs taken for their wards?

076/DTC/0421	Metal security Fencing for Wolverton Road Allotment boundary	To address security weaknesses in boundary fencing	DTC	No	2021/22 budget includes provision for allotment fencing (exact amount earmarked to be confirmed) 19.04.21 DTC approached four fencing companies for quotes. When all four quotes are obtained they will be presented to Projects Cttee.
077/DTC/0421	Metal security Fencing for Boundary Crescent Allotment boundary	To address security weaknesses in boundary fencing	DTC	No	2021/22 budget includes provision for allotment fencing (exact amount earmarked to be confirmed) 19.04.21 DTC approached four fencing companies for quotes. When all four quotes are obtained they will be presented to Projects Cttee.

Installation by Town Council landscape contractors of a wider entrance at Calverton House, Ousebank Way, to allow for sit-down mower access: possible Town Council contribution to costs

Committee to CONSIDER the report and make recommendations on contributing to the cost of installing a wider gate at the entrance to Town Council maintained grass area to the rear of Calverton House to enable more efficient landscape works: c£200-£250..

Background

- The grassed area to the rear of Calverton House is publicly maintained land (see image 1 below).
- The gated entrance to the area is only wide enough for the admission of hand-mowers, not the larger, sit down mower used by the current contractor.
- The previous contractor used a number of operatives with a number of hand mowers to complete the works. The current contractor states this is inefficient and requested permission to install a wider gate themselves. They additionally requested a Town Council contribution to costs.
- The current contractor suggested a 50% split for payment between themselves and the Town Council. The costs are estimated by the contractor to be c£400 - £500.
A 50% contribution by the Town Council would be c£200 - £250.
- The fence and gate are the property to MKC, who have no objection to the installation of a wider gate, but declined to fund the works.
- In the meantime, as a temporary measure, the landscape contractor has installed a hinged panel in order to access the area (see image 2 below). They will replace the removed fencing at the end of the contract.



Image 1: grass area at Calverton House
Layer showing it is publicly



2: temporary gate installed by
maintained land landscape contractor

IN SUMMARY: The Committee is asked CONSIDER the report and make recommendations on funding 50% of the costs (c£200 - £250) for the installation of a wider gate at the rear of Calverton House to enable access for wider mowers and more efficient works.

Email thread:

From: Adam [REDACTED] Millstream
Sent: 20 April 2021 13:00
To: DTC <DTC@stonystratford.gov.uk>
Subject: Calverton House, Stony Stratford

Hello Karen,

We have been reviewing the access arrangements into the rear garden of Calverton House and from speaking to the residents there, the previous contractor undertook the mowing here using several operatives with push mowers. The access is such that not even our smallest ride-on mower will fit into the garden area unfortunately. To mow the grass by hand mower is not cost effective, as I am sure you can imagine. As such, we propose increasing the size of the existing single width gate to a double width gate to allow our ride-on mowers into the area. Would you be open to the idea of 'going halves' on the cost of this, in order to facilitate the efficient operation of our teams and at the same time replace a section of gate/fence that is not in the greatest state of repair.

I look forward to hearing from you on this,

Regards

Adam Beechey
Construction Contract Manager
Millstream Estate Services Ltd

Adam | Millstream
Wed 21/04/2021 13:24
To: DTC
Morning Karen,

Sorry to chase so soon, but Alan is due on site later this week and I'd like to get this resolved. If not, we could possibly adapt one of the fence panels to be hinged to be reinstated upon the completion of the contract. I think the gate would be the best option, as this offers longevity and then provides good access into the garden for the next contractor (if we aren't successful in any subsequent bids!)

Regards

[REDACTED]
Millstream Estate Services Ltd

RE: Calverton House, Stony Stratford

Wed 21/04/2021 16:36

From: DTC <DTC@stonystratford.gov.uk>
Sent: 21 April 2021 13:39
To: [REDACTED]@Milton-keynes.gov.uk>
Cc: [REDACTED]
Subject: [EXT] Fw: Calverton House, Stony Stratford
Hi [REDACTED]

Can I forward this query to you from our new landscape contractors for advice please. It concerns narrow and gated access to Calverton House (rear of) on Ousebank Way to cut the grass there, which, according to the maps, is public land.

Our contactors are suggesting that the gate be replaced with a wider one to allow them access - see email thread below. This gate belongs to MKC so the Town Council can't advise them - but I'm hoping you can (via me).

Please let me know your thoughts.

To: DTC

Hi Karen

From what I have been able to find out. This has, historically, been done as hand mowing. This may have been due to concerns about ride-ons in the garden area. I'm afraid I can't authorise any spend from the Council on any adaptation. If SSTC wish to consult the residents of Calverton House and see if they are ok with a ride-on being used then I can't see any reason why the change to the gate can't be made. This would be at SSTC or your contractors expense though.

Regards

██████████
Landscape Client Services Manager

Milton Keynes Council | Environment & Property | Synergy Park | Chesney Wold | Bleak Hall | Milton Keynes | MK6 1LY

DTC

Wed 21/04/2021 16:44

To: Adam Millstream <adam@millstream.org.uk>

Cc: Lynne Compton, SSTC

Hello Adam

I have notified by Milton Keynes Council that they would not object to widening the gate access in principle, but they aren't prepared to fund it.

What sort of costs were you thinking about? The cost and feasibility of any potential expenditure has to be reviewed by Councillors, as we are dealing with parishioners' money, so if you can give me some more detail I can put it before the Councillors.

Kind regards

Karen Hiser

Deputy Town Clerk to the Council

E: Calverton House, Stony Stratford

You forwarded this message on Thu 22/04/2021 10:30

██████████ Millstream

Thu 22/04/2021 09:52

DTC

Cc: Lynne Compton, SSTC

Hi Karen,

That's great news, thanks for coming back to me so quickly on this one. Regards costs, this would be around £400-£500, so a contribution to half of this would be much appreciated. Alan is due on site tomorrow, so we will look to try and get the alterations done today/tomorrow morning so we don't miss the cut on this rotation.

Thanks again

Regards

██████████
Construction Contract Manager

DTC

Thu 22/04/2021 10:30



Supporting report

Projects Committee meeting 4th May 2021

Agenda Item: 10

Skip hire by Wolverton Road Allotment Association: possible town council contribution to costs

Committee to CONSIDER the report and make recommendations on contributing to the cost of skip hire.

Background

- Wolverton Road site has a dedicated 'burn plot' on which periodic burning of wood takes place by prior agreement with the Town Council.
- The plot holder next to the site has now erected a greenhouse and intends to keep chickens, therefore the burn plot no longer useable for bonfires. The Wolverton Road Allotment Association (WRAA) and the DTC cannot immediately suggest a suitable alternative site.
- The Orchard Working Group have accrued wood that they can no longer burn and the WRAA would like to hire a skip for removal of this and other plot holders' rubbish.
- The WRAA will fund half the hire costs and are asking plot holders who will take advantage of the skip for their own disposal to contribute to costs.
- The Town Council currently has an empty plot containing large amounts of rubbish and rubble. There is no organised way to dispose of this, so the DTC would like to take advantage of the hiring of a skip.
- WRAA have advised the skip will cost £250 +VAT.

The TC and DTC suggest that, as the Town Council will also be using this skip, the Committee might consider a donation of £50 towards WRAA costs.

IN SUMMARY: The Committee is asked CONSIDER a donation towards the use of a skip to be hired by WRAA, a suggested amount being £50.

Karen Hiser
Deputy Town Clerk

26/04/2021

Dear Karen

I don't think we can safely use the burning plot anymore due to the close proximity of the greenhouse and chickens. I can't think of anywhere else on site that's suitable.

After our session in the orchard we uncovered piles of wood causing damage to mature trees, broken furniture and wood panels that can't now be burnt.

The cost of an 8yd skip is £250+ vat, this is what we had last time and it was parked by the bollards over the weekend. We could possibly do it on a week day to avoid blocking access to the rec for too long.

The association is able to cover half of the cost, we would look towards plot holders contributing if they want to off load rubbish.

The large pile of rubbish left by the tenant on the large top plot could be disposed of too, is the TC able to contribute towards that please?

Is there any chance that the payback team could give us some hours please?

Many thanks

Lyn



Supporting report

Projects Committee meeting 4th May 2021

Agenda Item: 11

This report is one page long.

1. THAMES VALLEY POLICE NIGHTTIME SAFE HUB TRIAL

Committee to note the report and CONSIDER:

- a. Authorising the use of facilities, such as toilets, for volunteers manning the night-time safe hub.
- b. The suggestion of preferred locations for the hub.

Email from Thames Valley Police Inspector 7783:

“We have obtained funding from MKC to trial a safe hub concept which will be delivered in conjunction with St Johns Ambulance. This is something which is delivered nationally, the aim is to provide a hub within the night time economy where there is a first aid provision and it serves as a base for emergency services partners. Ultimately it aims to promote a safer night time economy.

Whilst no firm deployments have been decided upon, we need to scope out perspective locations to gain the necessary permissions. Similarly it is necessary to identify supporting facilities which the volunteers can access.

From my knowledge of Stony, we would likely be looking at market square or where the high street meets London road.

I am happy to speak with highways at MKC, but would be interested in whether the council would be able to offer access to any facilities (toilet etc) to support this?

Kind regards”

██████████ Inspector 7783
Service Improvement & Smarter Resolution
Milton Keynes LPA
Thames Valley Police
Milton Keynes Police Station, Witan Gate, Milton Keynes, MK9 2DS
Telephone 101. Mobile 07976719443

IN SUMMARY: The Committee is asked to CONSIDER:

- a. the provision of facilities such as toilets for night-time safe hub volunteers
- b. preferred locations for the hub.

Karen Hiser
Deputy Town Clerk

26/04/2021