



MINUTES OF THE PROJECTS COMMITTEE

Held on Wednesday 5th October 2021, 7.30 pm at York House Centre @London Road, Stony Stratford MK11 1JQ, room 2.2.

Present: Cllrs and Keith Tilley (Chair) Paul Randall and Tom Welch (3 Committee members).

Absent: Cllrs Paul Bartlett, Bianca Bendig-Ceesay and Hannah O'Neill (see also Min J135/21 Apologies for Absence)

In attendance: Karen Hiser (Deputy Town Clerk).

J132/21 QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC:

There were two members of the public present and representation was received on:

132.1 Love Exploring activity app: the representative outlined the objective of the app, as commissioned by Milton Keynes Council, and presented the current request for local knowledge to, 1) personalise the app to Fullers Slade specifically and Stony Stratford parish in general; 2) input information directly onto the app. The representative thanks the Council for their consideration.

J133/21 DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA.

There were none.

J134/21 REQUESTS FOR DISPENSATION.

in accordance with the Localism Act 2011 S33. There were none.

J135/21 APOLOGIES FOR ABSENCE.

Committee **RESOLVED** to approve apologies from Cllrs Paul Barton, Bianca Bendig-Ceesay and Hannah O'Neill.

J136/21 5. MINUTES OF THE VIRTUAL MEETING HELD ON TUESDAY 15th September 2021.

Committee **RESOLVED** to approve as an accurate record of the meeting. The minutes were subsequently submitted to the Chair for signing.

J137/21 5.1 OFFICER UPDATE REPORT.

Committee **NOTED** the report.

J138/21 6. GENERAL SERVICES REPORT.

Committee **NOTED** the report and the following actions were **AGREED**:

J139/21 DEFIBRILLATOR MACHINES:

139.1 Cllr Paul Randall agreed to undertake monthly checks of the Millfield garage defibrillator and report findings back to the Community Heartbeat Trust.

139.2 Committee **NOTED** that the library defibrillator is accessible during library opening times only and **AGREED** to research the feasibility and costs of relocating the machine from inside to outside the library building.

Action: DTC to contact Community Heartbeat Trust to enquire about relocating the library defibrillator. DTC to advise Cllr Randall as regards undertaking monthly checks of Millfield garage defibrillator.

J140/21 7. PROJECTS REGISTER UPDATE.

Committee **NOTED** the updates.

J141/21 8. INTERACTIVE PHYSICAL ACTIVITY APP TAILORED TO STONY STRATFORD

Committee received the presentation by Love Exploring and **NOTED** the app has been commissioned by Milton Keynes Council, who request that the Town Council: 1. Supply local information to inform an interactive Halloween trail around Fullers Slade; 2. Supply local information to inform further local trails around Stony Stratford parish and Fullers Slade in particular; 3. Suggest an operative for future trails who will add information to the app directly. Committee **AGREED** Cllrs Bendig-Ceesay and Randall would review the Halloween trail. Committee further **AGREED** that future trails and possible operatives would be further discussed by the Committee at the November Projects Committee meeting.

Action: Cllrs Bendig-Ceesay and Randall to review Halloween trail and report to Love Exploring. DTC to the November Projects Committee agenda.

J142/21 9. FENCING IMPROVEMENTS TO TOWN COUNCIL ALLOTMENTS

Committee **AGREED** to **RECOMMEND** contractor A at a cost of c£6727.39 to undertake repairs in the three priority areas agreed at the September Projects Committee meeting. Committee **NOTED** the T&Cs of contractor A, which state that quotes are valid for ‘current day only’ and **AGREED** that the contractor should be advised to keep the Town Council informed of any changes in cost. The Town Council also **NOTED** that the cost of cutting back vegetation for access where necessary is not included in the quote. However, the CIF application of £11,527.65 (£5,763.83 Town Council contribution for 50% of total cost), should it be successful, would allow for expenditure on vegetation clearance up to a value of c£4,800.

Action: DTC to advice selected fencing contractor.

J143/21 10. ALLOTMENT RUBBISH SKIP TARIFF

Committee **AGREED** to **RECOMMEND** the addition of a skip tariff to allotment plot holders’ annual rent to cover the annual cost of one skip per year per site: c£500 (c£250 x2 sites). Committee **RECOMMEND** the value of the tariff for each plot holder should be linked to the size of the plot, i.e., a ‘per pole’ tariff. Committee **AGREED** that the cost for each plot should be brought back to November Projects Committee for further review.

Action: DTC to provide Cllr Tilley with a list of plot sizes in order for Cllr Tilley to calculate addition cost per plot.

J144/21 11. EVENTS WORKING GROUP UPDATE

Committee **NOTED** the following updates: due to uncertainties of the library renovation schedule, the planned reopening event has now moved to Friday 21st January – Sunday 23rd January 2022. The outline plan of daily activities is as follows:

Friday 21st January; children’s activities: spring wreath making, story trail, story time.

Saturday 22nd January; Grand Opening by the Mayor, music, refreshments, children’s activities.

Sunday 23rd January; storytelling.

Meeting Closed: 20.46

Chairman signature.....Dated.....

Dates of future meetings: Tuesday 2nd November 2021

**STONY STRATFORD TOWN COUNCIL THE LIBRARY, 5-7 CHURCH STREET, STONY STRATFORD MK11 1BD
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