



MINUTES OF THE PROJECTS COMMITTEE Held on Tuesday 1st June 2021, 7.30 pm at The Library@5-7 Church St, Stony Stratford

Present: Cllrs Bianca Bendig-Ceesay, Hannah O'Neill, Keith Tilley (Chair) and Paul Randall (4 Committee members).

Absent: Cllrs Tom Welch and Charlie Wilson-Marklew (see J82/21) and Cllr Paul Bartlett.

In attendance: Karen Hiser (Deputy Town Clerk).

J78/21 ELECTION OF CHAIR: Keith Tilley was nominated (Cllrs BB-C/PR) and following a vote, Council **RESOLVED** to recommend to Full Council the election of Cllr Tilley to the role of Chair.

J79/21 QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC:
There were no members of the press or the public present.

J80/21 DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA.
There were none.

J81/21 REQUESTS FOR DISPENSATION.
in accordance with the Localism Act 2011 S33. There were none.

J82/21 APOLOGIES FOR ABSENCE.
Committee **RESOLVED** to approve apologies from Cllrs Tom Welch and Charlie Wilson-Marklew.

J83/21 6. MINUTES OF THE VIRTUAL MEETING HELD ON TUESDAY 4th May 2021.
Committee **RESOLVED** to approve as an accurate record of the meeting. The minutes were subsequently submitted to the Chair for signing.

J84/21 6.1 OFFICER UPDATE REPORT.
Committee **NOTED** the report.

J85/21 7. GENERAL SERVICES REPORT.
Committee **NOTED** the report and the following actions were agreed:

J86/21 PUBLIC TOILETS: LITTER BINS INSIDE THE UNITS.
Committee **NOTED** there are no bins in the toilets and **AGREED** to ascertain the feasibility and costs of installing litter bins.
Action: DTC to contact the public toilets maintenance contractor.

J87/21 LANDSCAPE MAINTENANCE; AREAS MISSED DURING SCHEDULED CUTS.
Committee **NOTED** reports by Cllrs BB-C and PR that grass and shrub areas in Fullers Slade and Galley Hill have not been cut during scheduled maintenance rounds and **AGREED** that Cllr PR would provide DTC with specific areas missed and Cllr BB-C undertake a Ward walk of Fullers Slade with DTC.
Action: Once the information has been gathered DTC to contact the landscape maintenance contractor about missed areas.

J88/21 NEWLY INSTALLED HORSEFAIR GREEN DOG BIN.
Committee **NOTED** complaints by some parishioners about the location of the bin.
Committee further **NOTED** the May Full Council meeting **AGREED** to the monitoring of the

bin usage and condition and reports to be presented to Projects June and July meetings. Committee **AGREED** the report should be compiled over a number of weeks and be presented to July Projects Committee.

Action: DTC to ask the bin contractor for weekly feedback reports.

J89/21 8. PROJECTS REGISTER UPDATE.

Committee **NOTED** the updates and the following actions were agreed:

J90/21 073/DTC/0321 FREE-STANDING DOG FOULING SIGNS ON SPIDER PARK.

Committee **AGREED** that Cllr BB-G and DTC would meet on site to identify specific proposed locations exactly, and DTC would forward the information to MKC for permission to erect the sign. Committee **NOTED** MKC has provided suggestions of external signs companies and **AGREED** that costings and designs be presented to July Projects Committee.

ACTIONS: Cllr BB-C and DTC to meet on site; DTC to research signage options.

J91/21 9. PROJECT COMMITTEE TERMS OF REFERENCE.

Committee **RECOMMEND** the following changes to Full Council:

7. Budget:

REMOVE: 'The Committee shall be maintained in accordance with the annual budget for its individual services/events set by the Council'. REASON: The Committee does not have a specific budget.

REMOVE: 'additional' REASON: The Committee does not have a specific budget so the word additional is not necessary'

REMOVE: '& General Purposes' REASON: Change of Committee name, leave as Finance in case changes again.

8. Meetings:

REMOVE: 'and subject to prior notification of their intention to speak on a specific matter being given to the Proper Officer' REASON: Members of the public do not have to give prior notification to attend and speak at Parish and Town Council meetings.

ACTION: DTC to change TOR as agreed by Committee.

J92/21 10. CONSIDERATION INTO STONY STRATFORD BECOMING A DEMENTIA FRIENDLY TOWN

Committee **AGREE** in principle and **AGREE** that Cllr HO conduct further research to present to the Projects Committee.

Action: Cllr HO to undertake further research.

J93/21 11. ACCESS TO FOOD BANKS/COMMUNITY LARDERS.

Committee **NOTED** the invitation from Great Linford Parish Council to join their community larder scheme, and **AGREED** that, whilst it is a good scheme, the collection point at Downs Barn is some distance from Stony Stratford Parish. Committee **NOTED** that Wolverton and Greenleys Town Council run a community fridge scheme and **AGREED** that they be approached for possible collaboration. Committee also **AGREED** to undertake research into the feasibility of setting up a similar community larder scheme within Stony Stratford parish.

Action: Cllr BB-C to contact WGTC Community Fridge and research the feasibility of setting up a similar local scheme.

J94/21 EVENTS WORKING GROUP UPDATE.

Committee **NOTED** the update report from Cllr KT: There are no current plans to hold Apple Day 2021. The final decision is pending further Covid-19 restriction changes.

Meeting Closed: 20.38

Chairman signature.....Dated.....

Dates of future meetings: Tuesday 6th July 2021

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