



Stony Stratford Town Council

## Public Notice and Summons to an Ordinary Meeting of

# Projects Committee

Tuesday 7<sup>th</sup> May 2019, 7.30 pm, The Library@5-7 Church Street, Stony Stratford MK11 1BD

All Members of Stony Stratford Town Council Projects Committee are summoned to attend an Ordinary Meeting of Projects Committee, at 7:30 pm on Tuesday 7<sup>th</sup> May 2019 in the Library@5-7 Church Street, Stony Stratford MK11 1BD

Signed..........Date: 1<sup>st</sup> May 2019  
Lynne Compton, Clerk to the Council

### Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960

### Health and Safety

Please take a few moments to familiarise yourself with the nearest available fire exit, indicated by the fire evacuation signs. In the event of an alarm sounding during the meeting you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

### Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

### Agenda

Agendas and reports for the majority of the Council's public meetings can be accessed via the Internet at: <http://www.stonystratford.gov.uk/town-council-meetings>

### Recording of Meetings

The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting.

Guidance from the Department for Communities and local government can be viewed at the following link: [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/343182/140812\\_Openness\\_Guide.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf)

There follows a list of the business to be transacted (Agenda)





Stony Stratford Town Council

## **Agenda Projects Committee Tuesday 7<sup>th</sup> May 2019, 7.30 pm**

The Library@5-7 Church Street, Stony Stratford MK11 1BD

- 1. QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC (15 mins)**
- 2. DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA;**  
In accordance with the Localism Act 2011 S29 (1) Committee to receive and note
- 3. REQUESTS FOR DISPENSATION** in accordance with the Localism Act 2011 s33.  
Committee to consider and make resolution
- 4. APOLOGIES FOR ABSENCE** to consider and make resolution
- 5. MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> April 2019**  
Committee to consider and make resolution to approve attached
- 5.1 OFFICER UPDATE REPORT** to be tabled  
Committee to note the report.
- 6. GENERAL SERVICES** attached  
Committee to note the report.
- 7. PROJECT UPDATE** attached  
Committee to note updated items and discuss the following.  
**7.1 Summer play sessions 2019 (039/DTC/1118)**  
Committee to discuss qualitative data gathering from parents and children. attached
- 8. EVENTS WORKING GROUP** Committee to receive verbal report

**Lynne Compton, Clerk to the Council**

DATE 1<sup>ST</sup> May 2019

DATE OF NEXT MEETING: 4<sup>th</sup> June 2019

