



MINUTES OF THE PROJECTS COMMITTEE

Held on Tuesday 3rd December 2019, 7.30 pm at The Library@5-7 Church St, Stony Stratford

Present: Cllrs Keith Tilley (Chair), Cliff Brett, Wajeeha Khan, June Payne and Pete Thornburgh (5 Committee members).

Absent: Cllrs Paul Bartlett and Bianca Bendig-Ceesay.

In attendance: Karen Hiser (Properties and Contracts Officer).

J0182/19 PUBLIC FORUM: There were no members of the press or public present.

J0183/19 DECLARATIONS OF INTEREST: There were none.

J0184/19 REQUESTS FOR DISPENSATION: There were none.

J0185/19 APOLOGIES FOR ABSENCE: Committee **RESOLVED** to **APPROVE** apologies received from Cllr Bartlett.

J0186/19 5. MINUTES OF THE MEETING HELD ON TUESDAY 5th November 2019: Committee **RESOLVED** to approve as an accurate record of the meeting. The minutes were subsequently signed by the Chair.

J0187/19 5.1 OFFICER UPDATE REPORT: Committee **NOTED** the verbal report and the following actions were **AGREED**:

J0188/19 FEBRUARY PLAY SESSIONS: PCO to book indoor play sessions for February half term not to exceed remaining £283 Play Session 2019/20 budget. If MKDonsSET cannot be secured PCO to approach MKPA to utilise the library on Monday 17th February 2020.

J0189/19 6. GENERAL SERVICES The Committee **NOTED** the report and the following actions were **AGREED**:

J0190/19 6.1 ALLOTMENTS: CHICKEN WELFARE ISSUE: The Committee **AGREED** that the chicken will be monitored during December and an update will be presented to Committee in January 2020.
Action: PCO to monitor chicken.

J0191/19 6.2 PLAY AREAS: MKC PROPOSED REMOVAL OF DEGRADED PLAY EQUIPMENT BEHIND MALLETT'S CLOSE: The Committee **AGREED** to ascertain from MKC: a) The necessity of a litter bin being installed alongside any new bench, b) The funding source for a potential new bench.
Action: PCO to contact MKC.

J0192/19 6.3. LITTER BINS: GRAFFITI ON BINS AT OUSEBANK WAY AND MORTIMER PARK: The Committee **AGREED** that Cllr Brett will clean off the graffiti once the Council Graffiti Removal Kit has been replenished. **Action: PCO to obtain more liquid.**

J0193/19 6.4 FOAMSTREAM MACHINE: POSTER INVITING LOCATION SUGGESTIONS: Committee **AGREED** that the poster be emailed to all SSTC Councillors. **Action: PCO to email poster.**

J0194/19 7. PROJECT REGISTER UPDATE: The Committee **NOTED** the report and the following **RECOMMENDATIONS** were made:

J0195/19 7.1 043/TC/118 MORTIMER PARK RESTORATION: The Committee **RECOMMENDS** that gravel resurfacing take place after the bunding is heightened in early 2020 and **AGREED** that Cllr Tilley will inform the gravel supplier.

J0196/19 8. 2020/21 PLAY SESSION BUDGET: The Committee **NOTED** the increased MKPA 2020/21 costs and **AGREED** that updated 2020/21 play session costings for all potential providers be ascertained and presented to the Committee in January 2020. **Actions: PCO to obtain 2020/21 costings for play and sports sessions.**

J0197/19 9.EVENTS WORKING GROUP: Committee **NOTED** the EWG will reconvene in February.

J0198/19 Council RESOLVED to exclude press and public in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2 to discuss matters of commercial and personal confidentiality on Min J0198/19 (Agenda Item 10).

J0199/19 10. IMPROVEMENTS TO REAR OF MAGDALEN CLOSE: Committee **NOTED** the three quotations to address the remaining rubber matting from Contractor Two and **AGREED** specific costs should be obtained for quotation 3. The Committee **RECOMMENDS** the amended three quotations be forwarded to Full Council. **Actions: PCO to obtain costings for rubber and tarmac removal.**

Meeting Closed: 20.30 pm

Chair Signature.....

Dated:

Date of next meeting: Tuesday 14th January 2019 (second Tuesday), 7.30 pm, The Library@5-7 Church Street

Commented [O1]: Check previous wording, you should resolve to approve apologies

Commented [O2]: Projects Committee can only recommend to Full Council that the Play Sessions budget should be increased

Commented [O3]: Was this a closed session? If so you need to put in the minute to reflect that as normal

Commented [P4R3]: It was a close session. I have never written minutes before to reflect this (the pink paper discussion in November was not highlighted in the minutes). What wording should I use?

Commented [P5R3]:

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Commented [O6]: Put in superscript 2nd Tuesday to draw committee attention to being different from normal

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