

Minutes of an Ordinary Meeting of



Stony Stratford Town Council

Held as a 'virtual' meeting using teleconferencing facilities at 7 pm on Tuesday 17th November 2020,

Present: Cllrs Roy Adams, Paul Bartlett, Cliff Brett, Bianca Bendig-Ceesay, Simon Cherrill, Rob Gifford (Chair), June Payne, Pete Thornburgh, Keith Tilley, Tom Welch (10 members), Lynne Compton, Clerk to the Council (TC) and Ummara Qureshi (EPO)

Absent: None. All present

In attendance: one member of the public.

20/144 QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC: There was one member of the public present. Representation was received on:

1. Russell Street School concerns held by the PA with regards to pedestrian safety on Russell Street during the time of school drop off in the morning and collection in the afternoon, approximately between 8.30am - 9.00am and 2.40pm - 3.10pm during term-time.

Following a lengthy discussion, Council **RESOLVED** (i) that a letter should be sent to MKC Highways asking them for a meeting to discuss and explore possible solutions in the short and medium term to these issues (which are happening not just at School pick-up and drop off times) in the centre of Stony Stratford and (ii) Thames Valley Police (TVP) to be informed of the issues and asked for advice

Action: TC to send letter and inform TVP

20/145 DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA: There were none.

20/146 REQUESTS FOR DISPENSATION in accordance with the Localism Act 2011 S33. There were none.

20/147 APOLOGIES FOR ABSENCE: There were none. All present.

20/148 MINUTES OF THE MEETINGS HELD ON TUESDAY 15th SEPTEMBER 2020: to approve the minutes as an accurate record of the meeting. The minutes would be subsequently signed by the Chair.

Action: TC to organise.

20/149 CLERK'S REPORT: Council **NOTED** and **APPROVED** the following delegated decisions:

20/150 Landscape Contract Procurement: TC agreed to purchase MKC Procurement Service – at a cost of £480 from the Landscape Earmarked Reserve.

20/151 Flu Jabs for Staff: total expected cost (as not all staff are taking up the offer): up to £48 from the General Reserve.

20/152 Training: New Councillor (TW - £41.55), SLCC Accessibility of Documents Training events (4 office staff - £235, Note: Bespoke Course cost quotation was £1,000.), Chairman Training (RA - £41.55) - Total from Training budget - £318.10: 20/21 Budget £1500, Expenditure to date: £325.11 (includes payments due for processing). Remainder left in training budget: £856.79.

20/153 SSTC response to Government Consultation on changes to the Planning System

20/154 MKC Formal Borough Wide Consultation on Waste and Recycling Collection – deadline 24th January 2021: Council **AGREED** that a corporate response would be agreed at the Jan 2021 Full Council meeting

20/155 Estate Renewal Forum (Fullers Slade): Council **AGREED** that the SSTC representatives should be Cllrs Bendig-Ceesay, Cherrill and Cllr Adams

20/156 COMMITTEE REPORTS: Council **NOTED** the reports, considered the recommendations and made the following decision:

- 156.1 Finance and Human Resources (HR) Committee
- Council **NOTED** the draft minutes of Tuesday 13th October 2020 and **RESOLVED** to the following recommendations:

F050/20 HALF YEARLY BUDGET REPORT 2020/21 incl. review of reserves and year end projections: Committee **CONSIDERED** the report from the RFO and **AGREED** the following recommendations to Council.

1. 5-7 Church Street – virement of the £10,000 Discretionary Grant to the 5-7 Church Street Earmarked Reserve
2. 5-7 Church Street ‘overspend’ – using the EMR for this budgeted for overspend (as per PWLB application Council agreed to spend £11,709 of its own resources on the project)
3. Landscape Contract Grant – to review the spend at Year End (31st March 2021).
4. Investigating alternative deposit accounts with a higher rate of interest e.g. Skipton. **Decision on account to be delegated to the Town Clerk in liaison with SSTC Chair and Chair of F&HR**
5. Investigating alternative bonds/fixed rate accounts. **Decision on account to be delegated to the Town Clerk in liaison with SSTC Chair and Chair of F&HR**

F060/20 COUNCIL VAT REGISTRATION AND OPT TO TAX 5-7 CHURCH STREET: Committee **CONSIDERED** the report from Parkinson LLP and **AGREED** (Cllr Gifford abstained due to declaring a non-pecuniary interest), to **RECOMMEND** to Full Council (subject to the 5-7 Church Street Refurbishment Project going ahead) that the Council should, with effect from 1st January 2021, register for VAT and ‘Opt to tax’ the 5-7 Church Street Building (in accordance with the advice received). **Action: TC to ascertain impact on organisations unable to reclaim VAT e.g StonyWords and report back to Full Council.**

- 156.2 Planning Committee – Council **NOTED** the draft minutes of Tuesday 27th October 2020
156.3 Projects Committee – Council **NOTED** the minutes of Tuesday 6th October, draft minutes of 3rd November and **RESOLVED** to approve the following recommendations:

J136/20 8. FARMERS MARKET MANAGER ROLE AND REVIEW OF PITCH FEE/PAYMENT: The Committee **NOTED** The Committee **RECOMMEND:** 1) The reinstatement of £50 per month payment to the Market Manager for her service; 2) Full pitch fee exemption for the MM (£10) and the assistant (£10).

J150/20 8. MK PLAY ASSOCIATION: CHRISTMAS STALL AND EASTER PLAY SESSIONS: The Committee **NOTED** the success of the MKPA take-away craft stall at the Halloween farmers market and **RECOMMEND** that MKPA are approached to: 1. Hold a stall at the Christmas Farmers Market at a cost of c£500 (£5 per craft bag x 100 bags); 2. Hold two outdoor plays sessions during the February half term at a cost of £726. Funding is available in the 2020/21 play session budget.
Action: DTC to approach MKPA.

J156/20 15. MILL LANE CAR PARK: REMEDIAL WORK TO FIX POTHoles: The Committee **NOTED** the contractor quotes and **CONSIDER** that more comprehensive works are likely to last longer and reduce the frequency of further required repairs. The Committee **RECOMMEND** that Contractor One undertake the work at a cost of £525. **Action: Subject to Full Council approval, TC organise PO.**

- 156.4 Property Development Committee – Council **NOTED** the draft minutes of Tuesday 8th September 2020.
156.5 Budget Scrutiny Working Group: Council **NOTED** the report and agreed that the recommendations should be incorporated in the next iteration of the Budget for consideration at the December Finance meeting. **Action: TC to amend the budget accordingly and organise a meeting of the NHP Initiatives group for January 2021.**

20/157 GRANT APPLICATIONS: Council **NOTED** the report. Following consideration and a vote, **RESOLVED** to approve a grant of £495 to Stony Stratford Business Assoc, to help fund the Annual Christmas lighting scheme for the whole community. **Action: TC to send letter and organise payment**



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- 20/158 CIVIC INITIATIVES: PROVISION OF HAMPERS FOR OLDER RESIDENTS:** Following consideration and a vote, Council **RESOLVED** to approve a donation of £200 from the Civic Initiatives budget. **Action: TC to organise letter and donation.**
- 20/159 NEW POLICY: COMMUNITY ENGAGEMENT STRATEGY:** Council to **RESOLVED** to approve the new policy with one amendment (TW/RG) under 3. Objectives **ADD** to help enhance the sense of community. **Action: TC to organise amendment and adding to the website.**
- 20/160 5-7 CHURCH STREET REFURBISHMENT PROJECT:** Council **NOTED** the report and **AGREED** to receive further updates at its next meeting.
- 20/161 FINANCE:** Finance report including Bank Recs and Income and Expenditure: Council **NOTED** the report
- 20/162 Accounts for payment:** Council **RESOLVED** to authorise payments as listed

Date: 12/11/2020		Stony Stratford Town Council Current Year				Page 1	
Time: 13:46		Cashbook 1				User: LAC	
		Current A/C					
Payments made between 27/11/2020 and 27/11/2020							
Nominal Ledger Analysis							
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount Transaction Details
27/11/2020	Staff Salaries 1120	B0001120	5,328.89			4000 104	5,328.89 Staff Salaries 1120
27/11/2020	Bucks County Council LGPS	B1081120	1,747.88			4001 104	1,388.05 Pens Conts ER
						4000 104	359.83 Pens Conts EE
27/11/2020	MK Play Association	B13331120	350.00			4260 109	350.00 Craft box x 70 FM HWeen
27/11/2020	Serco	B15111120	10,965.94		1,827.66	4253 103	4,569.14 Landscape Cont 0920 reissued
						4253 103	4,569.14 Landscape Cont 1120
27/11/2020	Gleamclean	B15701120	19.20		3.20	4350 112	16.00 Glass Clean 5-7 chst 1020
27/11/2020	Wolverton Community Energy Ltd	B16001120	46.22		7.70	4350 112	38.52 Solar Power 5-7 ChSt 1020
27/11/2020	SLCC Enterprises Ltd	B17831120	282.00		47.00	4045 107	235.00 Accessible Doc courses staff
27/11/2020	DNH Contracts	B2801120	923.16		153.86	4250 101	413.10 Dog bin empt 1020
						4250 101	109.00 new dog bin Moorfoot 1020
						331	-109.00 new dog bin Moorfoot 1020
						6000 101	109.00 new dog bin Moorfoot 1020
						4250 101	187.00 new dog bin & pole BC 1020
						4251 101	60.20 Litter bin empt 1020
27/11/2020	York House Centre	B4001120	300.00			4450 102	300.00 Grant Lantern Project
27/11/2020	SPS Hire Ltd	B6471120	60.00		10.00	4420 110	25.00 Toilet clean WRA 1020
						4422 110	25.00 Toilet clean BCA 1020
Total Payments:			20,023.29	0.00	2,049.42		17,973.87





Stony Stratford Town Council

Date: 12/11/2020
Time: 13:45

Stony Stratford Town Council Current Year
Cashbook 1
Current A/C

Page 1
User: LAC

Payments made between 01/11/2020 and 26/11/2020

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/11/2020	MK Pest Control Ltd	2710	48.00		8.00	4253	103	40.00	Treatment of wasps at GH
03/11/2020	Brittons Nursery Ltd	2711	270.00		45.00	4415	103	225.00	Polys & Pansies winter
03/11/2020	SLCC Enterprises Ltd	2712	118.80		19.80	4045	107	99.00	ILCA-KH
03/11/2020	Acorn (MK) Nurseries	2713	436.80		72.80	4415	103	364.00	Plants winter SIB
03/11/2020	The Community Heartbeat Trust	2714	282.00		47.00	4055	104	235.00	Defib 4 yr battery
09/11/2020	Anglian Water Bus Ltd (Nat)	2715	241.20			4350	112	73.59	Water bill ChSt 08-11/20
						4420	110	83.11	Water bill WCA 07-10/20
						4422	110	84.50	Water bill BCA 04-03/20

Total Payments: 1,396.80 0.00 192.60 1,204.20

Item	Total	Of which VAT	Nominal Ledger Amount
CHEQUES	£1,396.80	192.60	£1,204.20
BACS	£20,023.29	£2,049.42	£17,973.87
TOTAL	£21,420.09	£2,242.02	£19,178.07

20/163 List of payments made between in between meetings: Council **RESOLVED** to approve the payments as listed.

Date	Payee	Ref	Total Amnt	Vat	Acct	Centre	Amnt	Details
01/10/2020	Milton Keynes Council	D011020	£1,784.00		4350	112	£1,784.00	NDR 5-7 Church Street 1020
01/10/2020	HTB Instant Access Dep	FPO11020	£14,000.00		207		£14,000.00	Transfer to HTB
09/10/2020	BT Payment Services Ltd	DD021020	£105.90	£17.65	4020	104	£88.25	Office Phone & BB 1020
30/10/2020	ENGIE (wasGDF Suez)	DD031020	£403.70	£67.28	4350	112	£336.42	Electric 5-7 Ch St
	Total Direct Debits & FPO's		£16,293.60	£84.93			£16,208.67	
30/10/2020	DCK Account Sol Ltd	B14571020	£39.54	£6.59	4002	104	£32.95	PAYE Admin 1020
	Total BACS		£39.54	£6.59			£32.95	
Total payments made in between meetings October 2020			£16,333.14	£91.52			£16,241.62	





20/164 Council RESOLVED to exclude press and public in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2 to discuss matters of commercial and personal confidentiality (Papers to follow for Members only):

20/165 LANDSCAPE CONTRACT: Council **NOTED** the update (including changes between the old and new MKC specifications) and **RESOLVED**

1. that the MKC specification should be used for the Tender.
2. Tenderers should also be asked to provide costs for (i) 12 cuts per annum (public open space and Highways verges) ii) additional cuts for the Play Areas

Action: TC to organise

20/166 STONY STRATFORD HIGH STREET IMPROVEMENTS: Council **RESOLVED** to approve the brief for the design with the following amendment:

The Study, Paragraph four, **DELETE** previous sentence and **REPLACE WITH** 'Any proposals to change parking places in the High Street should take into account the possible provision of extra places in the Market Square (referred to below under Parking Issues).'

Action: TC to amend and submit to companies for quotations.

Meeting Closed at: 20:35

Chair signature..... Dated:

Date of next meeting: Tuesday 19th January 2021, 7 pm, to be held remotely

