

Minutes of an Ordinary Meeting of



Held on Tuesday 17th September 2019, 7.00 pm, The Rowans Centre, 13a Moorfoot, Fullers Slade, Stony Stratford MK11 2BD

Present: Cllrs Cliff Brett, Rob Gifford (Chair), Pete Thornburgh and Keith Tilley (Vice-chair) (4 members)
In attendance: Lynne Compton, Town Clerk (TC), Karen Hiser, Properties and Contracts Officer (PCO) and 3 members of the public.
Absent: Cllrs Adams, Bartlett, Cherrill and Payne (see also Min 19/089 Apologies for Absence) and Cllr Khan (no apologies received)

- 19/086 QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC:** There were three members of the public present and representation was received on:
- a) YMCA Grant application for £2,500 (see also Minute 19/091)
 - b) Fullers Slade Regeneration
- 19/087 DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA:** in accordance with the Localism Act 2011 Section 29(1). Council **NOTED** Cllr Brett's declaration of a non-pecuniary interest on agenda item 7.1 (MIN 19/096) due to family members attending this event.
- 19/088 REQUESTS FOR DISPENSATION** in accordance with the Localism Act 2011 S33. There were none.
- 19/089 APOLOGIES FOR ABSENCE:** Council **RESOLVED** to approve apologies received from Cllrs Adams, Bartlett, Cherrill and Payne.
- 19/090 *In line with Standing Order 11 vii Council RESOLVED (RG/KT) to change the order of business on the agenda and bring forward for discussion Agenda Item 7.1 Grant Application: YMCA £2,500.***
- 19/091 GRANT APPLICATION:** MK YMCA: application for up to £2,500 towards furnishing a room in the new MK YMCA building: After due consideration, a motion (CB/KT) to award a grant of £1,250 was proposed, voted on and unanimously **RESOLVED** to be approved a grant of £1,250. **Power:** Localism Act 2011 s1 **Action: TC to inform recipients and organise cheque.**
- 19/092 MINUTES OF THE MEETING HELD ON TUESDAY 16th JULY 2019:** Council **RESOLVED** to approve the minutes as an accurate record of the meeting.
92.1 Clerk's Report: Council **NOTED** the report and made the following decisions:
- 19/093 142 LONDON ROAD – OLD CHILDREN'S CENTRE BUILDING:** Council **RESOLVED** that the TC should contact the leaseholder, organise a site visit and explore if the Council could be of any assistance in further utilising the space and hours to provide a wider community provision out of the building. **Action: TC to contact leaseholder and arrange site meeting.**
- 19/094 *In line with Standing Order 11 vii Council RESOLVED (RG/KT) to change the order of business on the agenda and bring forward for discussion Agenda Item 10.3 Fullers Slade Regeneration Options***



19/095 FULLERS SLADE REGENERATION OPTIONS: after some discussion and suspending Standing Orders to hear representation from the Chair of Fullers Slade Residents Association, Council **AGREED** to amend the draft response (bullet point three) and replace the word 'highlighted' with 'endorsed'. The revised draft response was then **RESOLVED** to be approved:

'Fullers Slade Regeneration

This Council notes the decision by Milton Keynes Council's Regeneration Sub-Committee of September 12 to recommend to the MKC Cabinet that a ballot of residents on options for regeneration be held on Friday and Saturday November 29 and 30.

The Council reaffirms its view, as set out in the Neighbourhood Plan, that the final choice for regeneration of the estate is a matter for the residents affected by any proposed changes and must be accompanied by clear evidence of engagement with and the support of the local community.

The Council welcomes the commitment from MKC that the options to be included on the ballot paper will be communicated to residents, businesses and non-resident homeowners in advance of the ballot to ensure that an informed choice can be made as to the preferred outcome.

The Council agrees to write to Cllr Pete Marland (MKC Leader) and Cllr Nigel Long (Cabinet Member for Housing) urging them to consider, in agreeing the next step of the regeneration of the estate, the importance of:

- A robust analysis of the financial implications of each option which should be included within the ballot material;
- adequate highway and transport links;
- the provision of community, educational and employment provision within any development (as endorsed in the Neighbourhood Plan);
- the implications of planning blight on the area during any upheaval;
- the outcome of the ballot receiving a clear majority support from the residents voting; and
- recognition by MKC Members and Officers that the result of the ballot should be adhered to.

The Council also agrees to copy this response to MKC Ward Members to ensure effective communication of its views.'

Action: TC to submit response to the Interim Head of Regeneration, MKC

19/096 COMMITTEE REPORTS: Council **NOTED** the following reports:

94.1 Planning Committee - draft minutes of 23rd July 2019

94.2 Projects Committee - draft minutes of 3rd September 2019

94.3 Property Development Committee – draft minutes of 11th September 2019.

19/097 GRANT APPLICATIONS: Council **NOTED** the report and made the following decision:

19/098 GRANT APPLICATION: York House: application for £250 Towards the funding of two local artists for the Annual York House Arts for All event (previously known as 'The Big Draw'). Following a vote, Council unanimously **RESOLVED** to approve a grant of £250. **Power: Localism Act 2011 s1.**

Action: TC to inform recipients and organise cheque.

19/099 TOWN COUNCIL INSURANCE: Council **NOTED** the report and after review of the Insurance, **AGREED** that the current level of insurance was adequate with no changes necessary. Council **RESOLVED** to approve the 2019/20 Insurance Cover (final year of a 3-year long term agreement ending on 30th September 2020) at a cost of £2084.52. **Action: TC to confirm with insurers and submit cheque.**

19/100 COMMITTEE MEMBERSHIP AND VACANCIES: Council **NOTED** the report and that the newly elected Councillor Alex Cruickshank had not, in accordance with legal obligations, signed the Declaration of Acceptance of Office. Following discussion, Council **AGREED** that the TC should a) contact Mr Cruickshank and inform him that due to not meeting the legal requirements, his office was deemed vacant and b) Contact the MKC Elections office for further advice. There were no changes to the Committee Membership structure. **Action: TC to contact Mr Cruickshank and MKC Elections Office.**

19/101 CONSULTATIONS (10.1) COMMITTEE ON STANDARDS IN PUBLIC LIFE (CPSL) – BEST PRACTICE RECOMMENDATIONS FOR LOCAL AUTHORITY STANDARDS: Council **RESOLVED** to submit the following response: 'This Council agrees that the recommendations relevant to Parish and Town Councils are sensible'. **Action: TC to submit response**



19/102 CONSULTATIONS (10.2) MKC DRAFT HOUSING STRATEGY CONSULTATION: Council **RESOLVED** to approve the following corporate response: 'The private rented sector should be included and monitored appropriately.' **Action: TC to submit response**

19/103 CORRESPONDENCES FOR CONSIDERATION: Council **NOTED** the report and made the following decisions:

19/104 NALC CONFERENCE 28/29 OCTOBER 2019: Council **RESOLVED** that the attendance should be split between the Chair (day one) and Clerk (day one dinner and day two) and **AGREED** to fund a total cost of £310. **Action: TC to contact NALC**

19/105 EXTERNAL CONFERENCES BUDGET: Council **RESOLVED** to approve an increase in the budget from £510 to £649 in the 2019/20 Financial Year to allow attendance at both the NALC and SLCC budgets and **AGREED** that the budget should be increased to allow for both in future years. **Action: TC to book places and implement budget changes.**

19/106 FINANCE: Council **NOTED** the reports and made the following decisions:

19/107 ACCOUNTS FOR PAYMENT: Council **RESOLVED** to authorise payments as listed

Date	Payee Name	Reference	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
17/09/2019	Gleamclean	2570	£19.20	£3.20	4350	112	£16.00	Glass clean Ext 0819
17/09/2019	Emma Phillips	2571	£125.00		4266	102	£125.00	Dangerous Pockets launch
17/09/2019	MK Play Association	2572	£3,300.00		4428	102	£3,300.00	Play Sessions Summer 2019
17/09/2019	Odell and Co	2573	£7.12	£1.19	4350	112	£5.93	Batteries & cable clips
17/09/2019	Zurich Municipal	2574	£2,084.52	£58.36	4030	104	£903.94	Insurance 19/20
					4350	112	£709.55	Build insurance 5-7 ChSt 19/20
					4350	112	£291.79	Lift Insp cont 19/20
					4200	101	£120.88	Build Ins Toilets Silver st
17/09/2019	Healthmatic Ltd	2575	£11,303.60	£1,883.93	4200	101	£9,419.67	Toilets Maint cont 19/20 2of2
	Total Cheques		£16,839.44	£1,946.68			£14,892.76	
27/09/2019	Staff Salaries 0919	B0000919	£3,985.60		4000	104	£3,985.60	Staff Salaries 0919



27/09/2019	HM Customs and Revenue	B0780919	£2,973.73		4001	104	£941.62	PAYE ER Q2
					4000	104	£2,032.11	PAYE EE Q2
27/09/2019	Bucks County Council LGPS	B1080919	£1,100.60		4001	104	£865.83	PENS CONTS ERS 0919
					4000	104	£234.77	PENS CONTS EE 0919
27/09/2019	Staples	B1910919	£38.38	£6.40	4070	104	£31.98	Paper & Envs
27/09/2019	DNH Contracts	B2800919	£545.88	£90.98	4250	101	£397.80	Dog bin empty cont 0819
					4251	101	£57.10	Litter bin cont 0819 + extra
27/09/2019	York House Centre	B4000919	£773.42		4400	102	£456.75	JYC sals 0819
					4402	102	£316.67	SYC sals 0819
27/09/2019	Konica Minolta Business Soluti	B12790919	£126.90	£21.15	4015	104	£105.75	Office copies & Contract
27/09/2019	RTM Landscapes	B13920919	£180.00	£30.00	4420	110	£68.75	Allotment Ridings mow WRA0819
					4422	110	£81.25	Allotment Ridings mow BCA 0819
27/09/2019	Your Local Flyer	B14220919	£404.16	£67.36	4150	107	£336.80	Town Crier Deliver 0919
27/09/2019	DCK Account Sol Ltd	B14570919	£30.00	£5.00	4002	104	£25.00	Payroll Process 0919
27/09/2019	Serco	B15110919	£5,482.97	£913.83	4253	103	£4,569.14	Grounds Maint Cont 0919
	Total BACS		£15,641.64	£1,134.72			£14,506.92	
	Total Payments for Month		£32,481.08	£3,081.40			£29,399.68	



	Balance Carried Fwd		£16,320.09					
	Cashbook Totals		£48,801.17	£3,081.40			£45,719.77	

19/108 LIST OF PAYMENTS MADE BETWEEN IN BETWEEN MEETINGS: Council **RESOLVED** to approve as listed.

Date	Payee Name	Reference	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/07/2019	Milton Keynes Council	DD0010719	£157.00		4200	101	£157.00	NDR Toilets 0719
01/07/2019	Milton Keynes Council	DD0020719	£1,755.00		4350	112	£1,755.00	NDR 5-7 Church St 0719
09/07/2019	BT Payment Services Ltd	DD0030719	£102.78	£17.13	4020	104	£85.65	Office phones 0719
16/07/2019	Luisa Ramos	2556	£130.00		4350	112	£130.00	replace chq 2530 cleaning cover
16/07/2019	MK Bus Users Group	2557	£25.00		4100	107	£25.00	MK BUG Subs 2019/20
16/07/2019	Cloudy IT	2558	£2,805.27	£467.54	4067	104	£2,337.73	IT Services Excl support
23/07/2019	Emma Phillips	2559	£225.00		4266	102	£225.00	Craft for change 06&07/19
23/07/2019	York House Centre	2560	£300.00		4450	102	£300.00	Grant Act out/Act up
23/07/2019	Anglian Water Bus Ltd (Nat)	2561	£105.25		4420	110	£105.25	Water WRA 15/4 to 14/7
26/07/2019	lloyds bank	DD0050719	£5.00		4080	104	£5.00	Fax call
31/07/2019	ENGIE (wasGDF Suez)	DD0040719	£446.99	£74.50	4350	112	£372.49	Electric 5-7 ChSt 0719
	Totals		£6,057.29	£559.17			£5,498.12	

Date	Payee Name	Ref	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/08/2019	L Compton	2562	£141.63	£0.39	4005	104	£134.52	Mileage reclaim 0719
					4070	104	£6.72	stationery & fax



01/08/2019	Aquam Water Services	2563	£165.60	£27.60	4415	103	£138.00	Standpipe hire & water 0719
01/08/2019	A Box	2564	£625.00		4415	103	£625.00	FF Watering 0719
01/08/2019	Simon Bates	2565	£160.00		4460	103	£160.00	Foamstream 0719
01/08/2019	Milton Keynes Council	DD010819	£157.00		4200	101	£157.00	NDR Silver St toilets 0819
01/08/2019	Milton Keynes Council	DD020819	£1,755.00		4350	112	£1,755.00	NDR 5-7 Chrch St 0819
06/08/2019	Gleamclean	2566	£37.20	£6.20	4350	112	£31.00	Glass clean int&ext 0719
08/08/2019	BT Payment Services Ltd	DD030819	£105.00	£17.50	4020	104	£87.50	Office phones 0819
30/08/2019	Bucks County Council LGPS	B1080819	£1,100.60		4001	104	£234.77	PENS CONTS ER 0819
					4000	104	£865.83	PENS CONTS EE 0819
30/08/2019	DNH Contracts	B2800819	£596.52	£99.42	4250	101	£421.20	Dog bins empty 0719
					4251	101	£41.70	Litter bins empty 0719
					4251	101	£34.20	Litter bins additional 0719
30/08/2019	Staff Salaries 0819	B0000819	£3,987.86		4000	104	£3,987.86	Staff Salaries 0819
30/08/2019	York House Centre	B4000819	£880.42		4400	102	£519.75	JYC sals & hire 0719
					4402	102	£360.67	SYC sals & admin 0719
30/08/2019	SPS Hire Ltd	B6470819	£60.00	£10.00	4420	110	£25.00	Toilet clean WRA 0719
					4422	110	£25.00	Toilet clean BCA 0719
30/08/2019	ESPO	B7600819	£32.63	£5.44	4350	112	£27.19	Sundries & cleaning 0719
30/08/2019	RTM Landscapes	B13920819	£180.00	£30.00	4420	110	£68.75	Ridings mow WRA 0719
					4422	110	£81.25	Ridings mow BCA 0719



30/08/2019	DCK Account Sol Ltd	B14570819	£30.00	£5.00	4002	104	£25.00	PAYE admin 0819
30/08/2019	Serco	B15110819	£5,482.97	£913.83	4253	103	£4,569.14	Grounds main 0819
30/08/2019	ENGIE (wasGDF Suez)	DD040819	£379.64	£63.27	4350	112	£316.37	Electric 5-7 Chrch St 0819
Total Payments for Month 5			£15,877.07	£1,178.65			£14,698.42	

19/109 Council RESOLVED to exclude press and public in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2 to discuss matters of commercial and personal confidentiality

19/110 HUMAN RESOURCES ITEMS: Council **NOTED** the update report, and **RESOLVED** to approve the following:

- a) Caretaker overtime: 11 hours
The TC and PCO exited the room for consideration of items b, c and d.
- b) PCO paid overtime: 3 hours
- c) TC paid overtime: 4.5 hours
- d) Clerk appraisal and recommendations to amend the contract in line with the changes to the SCP scales
The TC and PCO returned to the meeting.

Meeting Closed: 8.25 pm

Chair Signature..... **Dated:**

Date of next meeting: Tuesday 19th November 2019, 7 pm, St Mary and St Giles Parish Hall, Stony Stratford

