

MINUTES OF AN ORDINARY MEETING OF



Stony Stratford Town Council

Held on Tuesday 16th July 2019 at 7.00 pm in Galley Hill Meeting Place, Barford, Galley Hill MK11 1PE

Present: Cllrs, Roy Adams, Paul Bartlett, Cliff Brett, Rob Gifford (Chair), June Payne, Pete Thornburgh, Keith Tilley (Vice-chair) (7 members)

In attendance: Lynne Compton, Town Clerk (TC), Karen Hiser, Properties and Contracts Officer (PCO) and 14 members of the public.

Absent (see also Min 19/061 Apologies for Absence): Cllrs Rob Gifford (Chair) and Wajeeha Khan.

The Vice-Chair (chairing the meeting in the Chair's absence) welcomed everyone to the meeting

- 19/058 QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC:** There were fourteen members of the public in attendance and representation was received on the following subjects:
- S.106 (Art) Elizabeth House: The TC explained that there were ten years to spend this money and the Working Group had not yet been called to discuss the project due to other priorities
 - Galley Hill Meeting Place (MKC owned): the TC explained that MKC were seeking funding to improve this facility (see also Min 66.3).
 - Fullers Slade Regeneration: concern was expressed over the options recently presented by MKC and a request was made for the Council to set up a working group to assist. After some discussion and concerns that this might duplicate some of the work of the groups already in existence e.g. Residents Steering Group, Council **AGREED** that further investigation would be undertaken prior to discussion at a forthcoming council meeting. **Action: TC to contact the Community Partnership Officer**
 - Fullers Slade Regeneration: concerns over one of the options extending the boundary to the area behind Flitton Court, building on the area which would have extended the H1 Ridgway and demolishing a nature reserve. Council **NOTED** this was contrary to the Neighbourhood Plan
 - Town Benchmarking update (see also Min 19/065).
 - Noise from the A5D severely affecting residents: Council **AGREED** that to assist, Highways England would be contacted to explore the options such as closing the layby or putting in acoustic fencing. **Action: TC to contact HA**
 - Lack of wraparound childcare and holiday club provision for working parents: Council **AGREED** that the TC to share the forthcoming Youth Strategy with the Stony BizKids organisation (See also 19/063). **Action: TC to contact Stony BizKids when completed draft Youth Strategy**

Public Forum closed 8 pm

19/059 DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA: There were none.

19/060 REQUESTS FOR DISPENSATION: There were none.

19/061 APOLOGIES FOR ABSENCE: Council **RESOLVED** to approve apologies received from Cllrs Gifford and Khan.

19/062 In line with Standing Order 11 vii Council RESOLVED (KT/CB) to change the order of business on the agenda and bring forward for discussion Agenda Item 10.3 Motion for Council to write to St Mary and St Giles School.



- 19/063 LETTER TO ST MARY AND ST GILES SCHOOL:** Council **RESOLVED** to approve the Motion (RA/CB) write to the Governors and Head Teacher and arrange an exploratory meeting with the Town Council, local Residents' Associations (FSRA and GHRA) and include local childcare providers such as Stony Biz Kids to see if there is any way the local communities may be able to assist the school and any other general matters. **Action: TC to write letter**
- 19/064 In line with Standing Order 11 vii Council RESOLVED (KT/CB) to change the order of business on the agenda and bring forward for discussion Agenda Item 14.1 TOWN BENCHMARKING UPDATE**
- 19/065 TOWN BENCHMARKING UPDATE:** Request from Stony Stratford Business Association to commission and share the costs (50:50) for a benchmarking report using the same methodology as 6 years ago to enable comparisons to be made (in accordance with policies in the Stony Stratford Neighbourhood Plan). Cost to the Council £750. Following an outline from the Business Association representative present some discussion, the motion (CB/RA) to commission the update report (at a total cost of £1500, from the NHP Earmarked Reserves, with £750 contribution from the Business Association) was voted on and **RESOLVED** to be approved. **Action: TC to organise Purchase Order and invoice to the Business Association.**
- 19/066 MINUTES OF THE MEETINGS HELD ON TUESDAY 21st MAY and WEDNESDAY 3rd JULY 2019:** Council **RESOLVED** to approve the minutes as an accurate record of the meetings.
- 66.1 Clerk's Report: Council **NOTED** and **APPROVED** the delegated decisions;
- a) Bench Cleaning: £200
 - b) Watling Academy Section 10 Consultation (deadline 12th July): In line with Council policy on recent events and following discussion with the Chair, TC responded that the focus should be on the need to ensure adequate secondary school places in the area
- 66.2 Unauthorised Opening of 20 High Street: Following some discussion, Council **AGREED** that in addition to the TC's emails and phone calls, a formal letter from Council should be sent objecting to the new application, reiterating the request for the premises to closed and outlining the Council's disappointment in MKC handling of this case. **Action: TC to draft a letter in liaison with the Chair of Planning.**
- 19/067 PUBLIC SPACE PROTECTION ORDERS (PSPO) CONSULTATION ON DOG FOULING (from TC report):** following discussion, Council **RESOLVED** to support the PSPO. **Action: TC to submit a positive response.**
- 19/068 PUBLIC WORKS LOAN BOARD (PWLB) TO SEEK THE SECRETARY OF STATE'S APPROVAL TO BORROW £200,000 TO CARRY OUT REDEVELOPMENT WORKS TO 5-7 CHURCH STREET** (as agreed at the Full Council meeting on 3rd July 2019): Following discussion and clarification that the item was the formal wording necessary for the PWLB application, a recorded vote was requested (RA). The results of the vote were: five in favour (PB, CB, JP, PT & KT), two against (RA & SC). The motion was therefore **RESOLVED** to be approved. **Action: TC to complete PWLB application form requesting a fixed rate annuity loan.**
- 19/069 COMMITTEE REPORTS:**
- 69.1 Finance and Human Resources Committee: - Council **NOTED** the draft minutes of 18th June 2019 and **RESOLVED** to approve the following recommendations:
- F33/19 GRANT BUDGET:**
- a) to recommend to Full Council an increase in the grant budget for the 2019/20 Financial Year to allow the grant funding for the annual community events. **Following a vote, Council RESOLVED to approve an increase of £1,000 in the 2019/20 Financial year. Action: TC to implement**



- b) to recommend to Full Council that the 2020/21 Grant budget should be reviewed, with a view to increasing the allocation to this part of the budget (to ensure that both habitual grants can be made and there are also sufficient funds to be able to grant one off payments). Council **RESOLVED** that this should be deferred to the October Finance and HR Committee meeting. **Action: TC to include in the agenda**

F37/19 DRAFT INVESTMENT STRATEGY: to recommend the draft strategy to July Full Council for adoption subject to **REPLACING** the acronym 'MHCLG' with Ministry of Housing, Communities and Local Government' and in Point 6.2 **ADDING** the word 'officer'.

F38/19 INVESTMENT: to recommend to Full Council an investment of £20,000 in a 1-year bond with the Hampshire Trust Bank which at the current interest rate of 1.85% would yield approximately £370 in interest.

F45/19 TOWN CRIER NEWSLETTER: to recommend to July Full Council reinstating the newsletter to 16 pages per issue 2019/20 for the Autumn and Winter issues at a total additional cost of £232. **Action: TC to inform Information Officer**

- 7.2 Planning Committee – Council **NOTED** minutes of 7th and 28th May and draft minutes of 25th June 2019
- 7.3 Projects Committee - to **NOTED** the minutes of 4th June 2019 and draft minutes of 3rd July 2019 and **APPROVED** the following recommendations:

J098/19 9. ALLOTMENT TENANT TERMS AND CONDITIONS (BOUNDARY CRESCENT AND WOLVERTON ROAD): The Committee **AGREED** to recommend the changes outlined in the June Projects Committee minutes:

J099/19 10. PROJECT COMMITTEE TERMS OF REFERENCE: The Committee **AGREED** the following changes for **RECOMMENDATION** to Full Council:

Item 3 Membership. To decrease the quorum for decision making from 4 to 3, which is in accordance with SSTC Standing Orders for Full Council meetings and the LGA 1972 Sch12 Part II¹.

Item 7 Budget. To change: 'Annual budget set by the Council,' to, 'Annual budget for it's individual services/events set by the Council.'

J116/19 8. DOG WASTE BIN, FULLERS SLADE: The Committee **RECOMMENDS** the purchase of a new dog bin for Spider Park at a cost, excluding VAT, of £101 (for bin), £40 (for pole), £30 (installation into grass). The Committee **NOTED** that SSTC is to receive £258.15 from Get Sorted MK! Recycling campaign and **RECOMMENDS** that this money be set aside to cover the installation and maintenance costs of this bin. The Committee **NOTED** that permission in writing will need to be obtained from MKC prior to installation. The Committee **RECOMMENDS** that this permission is sought.

- 7.4 Property Development Committee – Council **NOTED** the draft minutes of 18th March 2019 and that the recommendations from this meeting were considered at an extraordinary meeting of Full Council held on Wednesday 3rd July 2019.

19/070 GRANT APPLICATION: Council **NOTED** the report. Following discussion and a vote, Council **RESOLVED** (RA/CB) to approve a grant of **£300** to York House Centre (YHC) to support **Act-Out & Act-Up Young persons' drama club** and that the grant confirmation letter should include a request for YHC to write to schools and residents' associations (RA) informing them of the activities, information on whether the 5 spaces for underprivileged children had been filled and a suggestion for the group to attend RA's at Fullers Slade and Galley Hill. **Action: TC to confirm grant and requests and give YHC contact details for the RA's.**

19/071 LCTR PARISH FUNDING CONSULTATION 14/6 TO 06/09: Following discussion, Council **RESOLVED** to submit option B as the preferred and fairest, most ethical option for all councils. **Action: TC to submit response.**



- 19/072 MEMBERS ITEM (10.1):** Missing Sign on Galley Hill: Motion (RA/SC) for Council to write a letter to MKC and ask for the urgent reinstalling of the sharp diversion of route sign at the end of the H1 between Fullers Slade and Galley Hill (with copies to MKC Ward Councillors). Following discussion, Council **RESOLVED** to approve the motion. **Action: TC to submit letter.**
- 19/073 MEMBERS ITEM (10.2):** Galley Hill Small Meeting Place: Motion (RA/PB) to write to MKC and request that, given their commitment to the arts, they implement that plan to refurbish the Arts Centre in Galley Hill to be an asset that can be used and appreciated by the community of Galley Hill and the other residents of Milton Keynes (with copies to MKC Ward Councillors). Following representation from the public and discussion, Council **RESOLVED** to approve the motion. **Action: TC to submit letter**
- 19/074 MEMBERS ITEM (10.4):** Dog Fouling signs: Motion (SC/CB) for Council to agree to signage such as the 'There's no such thing as the Dog Poo Fairy'. Following discussion, Council **RESOLVED** to approve the signage and **AGREED** to inform the PCO of possible locations for the signage prior to ordering.
- 19/075 EXTERNAL REPRESENTATION, Developers Forum:** Council **RESOLVED** that Cllr Bartlett would be the representative. **Action: TC to add to SSTC External Representation list and inform MKC.**
- 19/076 EXTERNAL REPRESENTATION, Edmund Arnold's Charity:** Council **RESOLVED** that due to the imminence of the elections (May 2020), this item should be deferred to the Annual Meeting in May 2020. Action: TC to inform the charity and bring forward to the next Annual Meeting agenda.
- 19/077 EXTERNAL REPRESENTATION, MKC Planning Cabinet Advisory Group:** Council **AGREED** that no nomination would be made.
- 19/078 PLANNING APPLICATION NO 19/01629/OUT:** Outline application for the construction of fourteen apartments over the existing retail premises at 76-83 Shearmans, Fullers Slade MK11 2BQ: Council **RESOLVED** to **OBJECT** to this application consider on the grounds that it was premature given the impending regeneration and that the application contained too little information. Action: TC to submit response.
- 19/079 MKC OWNED STREET FURNITURE:** Following some discussion, Council **AGREED** that an audit of location and condition of the MKC street furniture (benches and bike racks) should be undertaken by ward members over the summer and be presented to the September Projects Committee meeting for discussion. **Action: TC to produce a form for completion by ward members.**
- 19/080 FINANCE:** Council **NOTED** the report and **RESOLVED** to authorise the accounts for payment as listed:

Date	Payee Name	Reference	£ Total Amnt	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/07/2019	Earth Anchors Ltd	2547	£1,027.20	£171.20	4460	102	£856.00	Memorial Bench HFG JW
03/07/2019	A P Box Gardening Services	2548	£625.00		4415	103	£625.00	Watering FF19 0619
16/07/2019	Aquam Water Services	2549	£157.99	£26.33	4415	103	£131.66	spipe hire & water FF19
16/07/2019	Marlowe Fire & Security Ltd	2550	£133.08	£22.18	4350	112	£110.90	Fire Det sys repairs
16/07/2019	Odell and Co	2551	£210.00		4415	103	£210.00	van hire & 5 hrs labour FF19
16/07/2019	MK Assoc of Local Councils	2552	£115.00		4100	107	£115.00	MKALC Subs 2019/20



16/07/2019	Cottage Farm Nurseries	2553	£411.00	£68.50	4415	103	£342.50	Summer bedding FF19
16/07/2019	Gleamclean	2554	£19.20	£3.20	4350	112	£16.00	Ext glass clean 0619 5-7 Ch St
16/07/2019	Simon Bates	2555	£200.00		4460	103	£200.00	Bench & Graffiti Clean
	Cheques Total		£2,898.47	£291.41			£2,607.06	
26/07/2019	Staff Salaries 0719	B0000719	£3,909.62		4000	104	£3,909.62	Staff Salaries 0719
26/07/2019	Bucks County Council LGPS	B1080719	£1,080.97		4001	104	£850.50	Pens conts ER 0719
					4000	104	£230.47	Pens conts EE 0719
26/07/2019	CSF Print and Design	B2560719	£1,940.00		4150	107	£1,940.00	Summer TC & 4 p insert
26/07/2019	DNH Contracts	B2800719	£485.28	£80.88	4250	101	£364.00	Dog bin empty 0619
					4251	101	£40.40	Litter bin empty 0619
26/07/2019	York House Centre	B4000719	£901.42		4400	102	£540.75	JYC Sals & room hire 0619
					4402	102	£360.67	SYC Sals & Ad 0619
26/07/2019	ESPO	B7600719	£34.44	£5.74	4350	112	£28.70	toilet rolls x 2 packs 40
26/07/2019	SPS Hire Ltd	B6470719	£60.00	£10.00	4420	110	£25.00	Toilet Clean WRA 0619
					4422	110	£25.00	Toilet Clean BCA 0619
26/07/2019	Konica Minolta Business Soluti	B12790719	£17.20	£2.87	4015	104	£14.33	Office copies
26/07/2019	Milton Keynes Council	B13090719	£1,557.36	£259.56	4255	103	£1,022.80	Riverside Walk 06&07/19
					4406	102	£275.00	BL19 litter bins rubbish colle
26/07/2019	RTM Landscapes	B13920719	£180.00	£30.00	4420	110	£68.75	Ridings Mow WRA 0619
					4422	110	£81.25	Ridings Mow BCA 0619
26/07/2019	Your Local Flyer	B14220719	£404.16	£67.36	4150	107	£336.80	TC deliver 0619
26/07/2019	DCK Account Sol Ltd	B14570719	£30.00	£5.00	4002	104	£25.00	Payroll admin 0719
26/07/2019	Serco	B15110719	£5,482.97	£913.83	4253	103	£4,569.14	Grounds Maint Cont 0719
	BACS Total		£16,083.42	£1,375.24			£14,708.18	
	Total Payments for Month		£18,981.89	£1,666.65			£17,315.24	
	Balance Carried Fwd		£40,193.69					
	Cashbook Totals		£59,175.58	£1,666.65			£57,508.93	



19/081 FINANCE: List of payments made between in between meetings: Council **RESOLVED** to approve as listed;

Date	Payee Name	Ref	£ Total Amnt	£ VAT	A/C	Centre	Amount	Transaction Details
03/06/2019	Milton Keynes Council	DD0010619	£157.00		4200	101	£157.00	Toilets NDR 0619
03/06/2019	Milton Keynes Council	DD0020619	£1,755.00		4350	112	£1,755.00	5-7 Chrch St NDR
10/06/2019	BT Payment Services Ltd	DD0030619	£102.78	£17.13	4020	104	£85.65	Office phones 0619
25/06/2019	Wel Medical Ltd	2540	£81.42	£13.57	4055	104	£67.85	replace Defib pads
25/06/2019	Simon Bates	2541	£160.00		4460	103	£160.00	Foamstream ops 8 hrs 0619
25/06/2019	Bucks Assoc of Local Councils	2542	£1,088.03		4100	107	£1,088.03	BALC subs 19/20
25/06/2019	PJG Electrical	2543	£65.00	£10.83	4350	112	£54.17	toilet repair
25/06/2019	York House Centre	2545	£440.00		4450	102	£440.00	Grant for Lantern Project 2019
25/06/2019	Russell St School Parents Ass	2546	£1,000.00		4450	102	£1,000.00	RSS Grant new school shelter
28/06/2019	ENGIE (was GDF Suez)	DD0040619	£584.23	£97.37	4350	112	£486.86	Electric 0619 5-7 Ch St
	Total Payments:		£5,433.46	£138.90			£5,294.56	

19/082 Council RESOLVED to exclude press and public in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2 to discuss matters of commercial and personal confidentiality

19/083 FLORAL FEATURES: Council **NOTED** the report and **AGREED** that a letter should be sent to the organisations concerned thanking them for all their hard work organising a fantastic display.

19/084 HUMAN RESOURCES ITEMS: Council **NOTED** the update report and **RESOLVED** to approve the summer office closures.

19/085 HUMAN RESOURCES ITEMS: Council **RESOLVED** to approve 4 hours overtime for the caretaker at his usual rate for additional maintenance work carried out (cleaning and re-staining & varnishing the rear entrance and window frames of 5-7 Church St).

Chair Signature..... **Dated:**

Date of next meeting: Tuesday 17th September 2019, 7 pm, St Mary and St Giles Parish Hall, Stony Stratford

