

Public Notice and Summons to a Special (Extraordinary) Meeting of



**Tuesday 15th June 2021, 7.00 pm, The Library@5-7 Church
Street, MK11 1BD**

All Members of Stony Stratford Town Council are Summoned to a Special (Extraordinary) Meeting of the Council, at 7.00 pm on **Tuesday 15th June 2021**,
The Library@5-7 Church Street, Stony Stratford, MK11 1BD



Signed.....Date: 8th June 2021
Lynne Compton, Clerk to the Council

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960. ***During the Government restrictions for the Covid-19 Pandemic, there is limited admission for the Public to attend in person (5 spaces). Public are invited to attend remotely.*** The link is [here](#). If you wish to attend in person or via telephone please contact the Town Clerk.

Health and Safety

Please take a few moments to familiarise yourself with the nearest available fire exit, indicated by the fire evacuation signs. In the event of an alarm sounding during the meeting you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

Agenda

Agendas and reports for the majority of the Council's public meetings can be accessed via the Internet at:
<http://www.stonystratford.gov.uk/town-council-meetings/full-council>

Recording of Meetings

The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting.

Guidance from the Department for Communities and local government can be viewed at the following link:
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf

Special (Extraordinary) Meeting of



Stony Stratford Town Council

Tuesday 15th June 2021, 7.00 pm
At the Library@5-7 Church St, Stony Stratford MK11 1BD

AGENDA

1. **QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC (15 mins)**
In accordance with Standing Order 3f-g, a maximum of **15** minutes is allocated for public participation and no member of the public may speak for more than **three** minutes.
2. **DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA**
in accordance with the Localism Act 2011 Section 29(1): Council to receive and note.
3. **REQUESTS FOR DISPENSATION**
in accordance with the Localism Act 2011 S33. Council to consider and make resolution
4. **APOLOGIES FOR ABSENCE:**
to consider and make resolution.
5. **5-7 CHURCH STREET TENDER** **to follow**
Council to receive a report and consider letting a contract for the refurbishment of 5-7 Church Street as per the submitted pricing schedule. This will include; removal of the central staircase, installation of a new staircase, rewiring the building, new heating and lighting, new entrance doors.
(see also Agenda Item 7).
6. **Motion to Exclude press and public in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2 to discuss matters of commercial confidentiality (Papers for Agenda Items 7 and 8 to follow for Members only).**
7. **5-7 CHURCH STREET PROJECT INCREASE TO CONSULTANTS' FEES**
Council to consider increase to quoted fees from the Architect and the Quantity Surveyor due to additional work and responsibilities.
8. **5-7 CHURCH STREET TENDER FINANCIAL INFORMATION (papers for members only due to commercial confidentiality)**
Council to consider the financial position and make a resolution on the letting of a contract to refurbish 5-7 Church Street as per the submitted pricing schedule. This will include; removal of the central staircase, installation of a new staircase, rewiring the building, new heating and lighting, new entrance doors

This meeting will be followed by the Finance and Human Resources Committee meeting at approximately 20:00 h.

Signed.....Date: **8th June 2021**
Lynne Compton, Clerk to the Council

Date of next meeting: Tues 20th July 2021, 7.00 pm, Small Meeting Place (subject to confirmation), Barford, Galley Hill, Stony Stratford MK11 1PE



STONY STRATFORD TOWN COUNCIL THE LIBRARY, 5-7 CHURCH STREET, STONY STRATFORD MK11 1BD
TELEPHONE 01908 566726 **FAX** 01908 562562 **EMAIL** OFFICE@STONYSTRATFORD.GOV.UK