



Stony Stratford Town Council

## Public Notice and Summons to an Ordinary Meeting of

# Projects Committee

Tuesday 2<sup>nd</sup> October 2018, 7.30 pm, The Library@5-7 Church Street, Stony Stratford MK11 1E

All Members of Stony Stratford Town Council Projects Committee are summoned to attend an Ordinary Meeting of Planning Committee, at 7 pm on Tuesday 2<sup>nd</sup> October 2018 in the Library@5-7 Church Street, Stony Stratford MK11 1BD

Signed..........Date: 26<sup>th</sup> September 2018  
Lynne Compton, Clerk to the Council

### Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960

### Health and Safety

Please take a few moments to familiarise yourself with the nearest available fire exit, indicated by the fire evacuation signs. In the event of an alarm sounding during the meeting you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

### Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

### Agenda

Agendas and reports for the majority of the Council's public meetings can be accessed via the Internet at: <http://www.stonystratford.gov.uk/town-council-meetings>

### Recording of Meetings

The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting.

Guidance from the Department for Communities and local government can be viewed at the following link: [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/343182/140812\\_Openness\\_Guide.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf)

There follows a list of the business to be transacted (Agenda)





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## Agenda

1. **QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC (15 mins)**
2. **DECLARATIONS OF INTEREST IN RESPECT OF RELEVANT ITEMS OF BUSINESS ON THE AGENDA;**  
Committee to receive and note
3. **REQUESTS FOR DISPENSATION** in accordance with the Localism Act 2011 s33.  
Committee to consider and make resolution
4. **APOLOGIES FOR ABSENCE** to consider and make resolution
5. **MINUTES OF THE MEETING HELD ON THE 4<sup>th</sup> OF SEPTEMBER 2018**  
Committee to consider and make resolution to approve attached  
**5.1 UPDATE REPORT FROM DEPUTY CLERK** to be tabled
6. **PROJECT UPDATE** Committee to review updates attached  
**6.1 NEW PROJECTS** Committee to review and make resolution to approve attached
7. **MORTIMER PARK WORKING GROUP** Committee to receive verbal report
8. **EVENTS WORKING GROUP** Committee to receive verbal report

DATE 26<sup>th</sup> September 2018



*Lynne Compton, Clerk to the Council*

DATE OF NEXT MEETINGS 6<sup>th</sup> of November, 4<sup>th</sup> of December 2018 & 8<sup>th</sup> January 2019





# MINUTES OF THE PROJECTS COMMITTEE MEETING (Projects & General Services) held on Tuesday 4<sup>th</sup> September 2018, 7:30pm at 5-7 Church Street, Stony Stratford

**Present:** Cllrs Cliff Brett, Anne Cryer-Whitehead, Keith Tilley and Pete Thornburgh (4 members).

**Absent:** Cllrs Joan Walker MBE/June Payne/Paul Bartlett.

**In attendance:** Sally Firth (Deputy Town Council Clerk).

- Min J104/18 **ELECTION OF CHAIR FOR THE MEETING:** Cllr Keith Tilley was elected acting Chairman due to the absence of Cllr Joan Walker MBE and it was **AGREED** that he would remain Chair for future meetings until her return.
- Min J105/18 **QUESTIONS AND CONTRIBUTIONS FROM THE PUBLIC:** There were none.
- Min J106/18 **DECLARATION OF INTEREST:** There were none.
- Min J107/18 **REQUESTS FOR DISPENSATION:** There were none.
- Min J108/18 **APOLOGIES FOR ABSENCE:** The Committee resolved to accept the apologies from Cllr Paul Bartlett, Cllr Joan Walker and Cllr June Payne.
- Min J109/18 **MINUTES OF THE MEETING** held on 5<sup>th</sup> July 2018: The minutes of the meeting were **RESOLVED** to be approved as a true record and duly signed by the Chairman.
- Min J110/18 **UPDATE REPORT FROM DEPUTY TOWN CLERK (DTC):** Committee **NOTED** the report and the following actions were agreed;
  - Min J111/18 5.1/1 Agreed for discounts and offers to be implemented to try and increase stalls. DTC to **ACTION** with Market Manager to move forward with generating interest to prospective stall holders.
  - Min J112/18 **5.1/2 Parish Forum- Clean-up fund:** Committee **RECOMMENDED** the following areas the fund could be used for within the Parish; weed spraying, reinstate additional road sweeping/cleaning, street sign cleaning, use towards the cost of a Ranger, fund Stony in Bloom to increase weeding in the Parish.
- Min J113/18 **GENERAL SERVICES REPORT:** The Committee **NOTED** the report. The following **ACTIONS** were agreed;
  - Min J114/18 6/A/(iii) **AGREED** for WRAA to be issued with the revised Tenancy agreement and that these would be amended based on future developments within the Association and their usage of the plots under.
- Min J115/18 **PROJECT UPDATE:** Committee **NOTED** the report.
- Min J116/18 **027/DTC/1117** Play sessions: **NOTED** the feedback about the success of the 2018 play sessions and **NOTED** items for **CONSIDERATION** in January for 2019 Summer sessions. DTC to **REVIEW** Play provision and alternative providers for 2019.
- Min J117/18 **031/DTC/0418** London Road Contract Review: Committee **ADVISED** key amendment requests will be submitted at the November 2018 Projects Committee meeting by the Chair of the Association.
- Min J118/18 **SSTC Internet Club:** Committee **AGREED** that DTC should research the concept further in conjunction with the library service and **NOTED** that the scheme should be considered by the Property Development Committee in the case of additional technical requirements.
- Min J119/18 **MORTIMER PARK WORKING GROUP UPDATE:** The Committee **NOTED** the verbal report regarding.
- Min J120/18 **EVENTS WORKING GROUP UPDATE:** The Committee **NOTED** the verbal report regarding plans for the Town Fayre.

**Meeting Closed: 20:26 pm.**

Chairman Signature.....

Dated.....

**Date of next meeting (General Services) – Tuesday 2<sup>nd</sup> October 2018 at 7:30pm**



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## 6. PROJECT UPDATE.

Project No & Title	Update as at 26/9/18
011/DTC/0916 Mill Lane Car park improvements	DTC not received any update from Milton Keynes Planning Department to date. Town Clerk to contact Planning to establish status. DTC hoping to initiate the improvements works in November, if planning is approved.
017/DTC/0417 Wolverton Rd Play area upgrade – WREN	WREN application granted. Awaiting Milton Keynes to obtain Purchase Order (PO) number to enable the refurbishment of the recreation ground to proceed. DTC to meet with MKC once they have the PO number allocated.
024/DTC/1117  MKC Recycle & Reward 2018	Updates of litter picks throughout the Summer have been given to the Reward and Recycle coordinator in MKC. These litter picks include Community Church, Fullers Slade Residents Association and Children's litter pick organised by DTC. Additionally, for Recycle week (24 <sup>th</sup> Sept) a display board has been created and on display in the Library.
031/DTC/0418 London Rd Allotment Contract review	Cllr Keith Tilley to provide concise list of items within the current contract to be reviewed and amended. These will be provided to the Projects Committee.
033/DTC/0318 Raising of Allotment Rents 2018	Rents all increased for 2018/19 in September 2018. All documents updated to reflect the change in pole price for Wolverton Road and Boundary Crescent allotment sites. Project number now <b>COMPLETED</b> .
034/DTC/0518 WRA Standpipe replacement/upgrades	DTC awaiting quote to repair the current pipework and taps at Wolverton Road and quote to install new standpipe housing.

### 6.1 NEW PROJECTS FOR DISCUSSION.

036/DTC/1018 Thank You event 2019	Cllr Joan Walker MBE hosted a Thank you event in 2017 for the Local Community Groups using the Chairman's Allowance. It was requested this be put on the Project Register in October 2018 to review hosting another in 2019. Committee are asked to <b>CONSIDER</b> or <b>REFER</b> to Full Council once new Chairperson to the Council has been elected.
037/DTC/1018 Community Infrastructure Fund 2019/20	The submission for Community Infrastructure Fund needs to be completed by the 30 <sup>th</sup> of October. Committee are asked to <b>REVIEW</b> the guidance notes relating to an application and <b>AGREE</b> if SSTC should make an application and on what basis, given the short timescales.
038/DTC/1018 Fairfields and Stony fields liaison	Member item from Full Council meeting held on the 18 <sup>th</sup> of September relating to the creation of a working group/liaison group to develop social and commercial links with neighbouring new parishes. Committee to <b>DISCUSS</b> and <b>AGREE</b> on the item and the format it should take if it is <b>AGREED</b> to set up a working group.

